



Todd County Soil and Water Conservation District Board of Supervisors Agenda

The Todd SWCD Board of Supervisors will be holding a meeting of SWCD Board of Supervisors Thursday, March 13, 2025 beginning at 8:30 am in person at the Todd County Historic Courthouse, Commissioner's Board room located at 215 1st Ave S, Long Prairie, MN 56347.

Agenda Item #

Presenter

1. Routine Business

- | | |
|--|-------------|
| 1.1. Call to Order | Chairperson |
| 1.2. Pledge of Allegiance | Chairperson |
| 1.3. Call for Introductions | Chairperson |
| 1.4. Act on Approving the Agenda | Chairperson |
| 1.5. Act on Approving Minutes from January 9, 2025 Board Meeting | Secretary |
| 1.6. Act on Approving Minutes from February 18, 2025 Joint Meeting | Secretary |
| 1.7. Act on Approving Program Summary Report—January and February | Treasurer |
| 1.8. Call for Conflict of Interest | Chairperson |
| 1.9. Celebrations: Todd SWCD Celebrates 60 Years – April 12, 1965 certified by the Secretary of the State | |

2. Reports

- | | | |
|--|-----------------|--------|
| 2.1. Commissioners' Report | Byers/Denny | 5 min |
| 2.2. Director and County Comprehensive Plan Update | Ossefoort | 5 min |
| 2.3. SWCD Manager Report and staff updates- <i>provided at meeting</i> | Ossefoort/Anton | 5 min |
| 2.4. Staff Visual Report (Pheasants Forever) | Peterson | 5 min |
| 2.5. NRCS Report | Thoma | 5 min |
| 2.6. 1W1P – Sauk update | Williamson | 2 min |
| 2.7. 1W1P – Red Eye update from Monday, March 10 | Wendel | 2 min |
| 2.8. 1W1P – Long Prairie | Katterhagen | 2 min |
| 2.9. 1W1P – Crow Wing | Wendel | 2 min |
| 2.10. 1W1P – Mississippi-Brainerd- no update | Bebus | 2 min |
| 2.11. BWSR Report | Mayers | 10 min |

3. Decisions needed for encumbering cost share funds

- | | | |
|---|----------------|-------|
| 3.1. Adam and Maria Abrahamson –C24-0198 Mississippi Brainerd WBIF – FSP - \$1,109.25 | Christiansen | 2 min |
| 3.2. Lucas and Tania Hendrickson – C24-0198 Mississippi Brainerd WBIF – Well Sealing - \$243.75 | S. Katterhagen | 2 min |
| 3.3. Varner, Joe- FY25 Rip. Aid- Piggyback Feedlot Fix- Long Prairie Watershed- \$66,078 | Anton | 3 min |

4. Decisions needed for cost-share contract amendments-

- | | | |
|--|-------|-------|
| 4.1 Becker, Darrick Amendment for increase- FY23 LP WBIF pending Steering Committee Approval on March 7, 2025- amount to be determined | Anton | 3 min |
|--|-------|-------|

5. Decision needed for payment of cost share funds

- | | | |
|---|---------|-------|
| 5.1. Kevin and Margaret Grondahl – FY24 County Riparian AID – Shoreline Protection \$8,527.50 | Votruba | 2 min |
| 5.2. Becker, Darrick- LP WBIF- To be determined by meeting- Piggyback Feedlot Fix | Anton | 3 min |

5.3. Mosher, Lou Anna- FY23 LCCMR- Forest MGMT Plan- \$525 Anton 1 min

5.4. Kolodji, Mike- FY23 LCCMR- Forest MGMT. Plan- \$525 Anton 1 min

6. Decisions needed for operations

6.1. Approve 2025 AREA II Envirothon Sponsorship in the amount of \$150

6.2. Review and approval policy for C25-0169 Tier One Priority: Big Swan Lake Phosphorous Reduction Grant Anton 5 min

6.3. Review and approve updated quality assurance form –Includes funding sources Anton 1 min

6.4. Tentative: 2025 Irrigation Scheduler Fees Anton 1 min

7. Discussion items

7.1. 2024 Audit Updates- findings

7.2. NACD Updates form 2/28/2025

8. Informational

8.1. Project Status Update Report

8.2. Radio Show – 2nd Friday of the month

8.3. Amish Meeting – TBD

8.4. Contractor Meeting –TBD

8.5. 2025 Feedlot Registration Cycle includes following townships: Stowe Prairie, Bertha, Wykeham, Eagle Valley and Burleene

8.6. Annual Feedlot Meeting – Wanted Dead or Alive – Thursday, March 20th at Central Lakes College

8.7. AREA II Meeting – March 19, 2025 at Litchfield Eagles Aerie #3424- **Tom, Deja, Larry**

8.8. June 18, 2025 Local Work Group and Conservation Tour

8.9. C25-0169 Tier One Priority: Big Swan Lake Phosphorous Reduction Grant agreement was signed for \$625,000. Pending Grant Execution- work plan has been submitted

8.10. Request for Proposal was submitted for RCPP Soil Health Funds for \$180,000 Anton 2 min

8.11. Review and sign PERA forms. Questions direct to Manager. To date, all 5 Supervisors have opted out

8.12. BWSR approved WBIF funding to all farms that are not a large CAFO Anton 1 min

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, April 10, 2025 at 8:30 a.m. at Todd County Historic Courthouse located at 215 1st Ave S, Long Prairie, MN 56347.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Minutes from the January 9, 2025 Regular Board Meeting

Chairperson Wendel called the Thursday, January 9, 2025 meeting to order at 8:31 a.m.

The meeting was held in person at the Historic Courthouse, Commissioner's Board room located at 215 1st Ave S, STE 104, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Oath of Office was recited by Supervisor Wayne Wendel and Supervisor Larry Bebus.

Call for Introductions.

Board members present in person were: Wayne Wendel, Dale Katterhagen, Barb James, Tom Williamson and Larry Bebus.

Others present in person were: Adam Ossefoort, Division Director, Deja Anton, District Manager, Sarah Katterhagen, Program Coordinator, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Alyssa Scheve, Conservation Technician, Bob Byers, County Commissioner and Tim Denny, County Commissioner and Darren Mayers, BWSR.

Wendel asked if there were any additions or corrections to the agenda. Katterhagen made a motion, seconded by James to accept the revised agenda for the regular January 9, 2025 meeting.

5.3 Remove Becker request for payment

6.11 Add on: Select Supervisor for the Audit Interview

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve minutes as disbursed from the December 12, 2024 regular board meeting. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Wendel asked the board to review December 2024 Treasurer's Report. Katterhagen made a motion, seconded by Williamson to accept December 2024 Treasurer's Report with receipts totaling \$470,006.29 and disbursements totaling \$267,758.74.

Discussion: S. Katterhagen reminded the board this is a cash summary report. S. Katterhagen added some grants are 50, 40, 10 grants, some grants are 100% upfront and some grants are 100% reimbursement and most grants are 3-year grants. Todd SWCD sends invoices to partners for expenses related to WBIF grants. S. Katterhagen added this reported included 4th quarter wage adjustment back to the County in the amount of \$165,666.13. S. Katterhagen added each grant or program all have their individual grant tracking tool, so we know exactly what is left in the grant.

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.



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Wendel called for conflict of interest. No conflict of interest was reported.

Celebrations: The SWCD welcomed Larry Bebus as the new AREA 4 SWCD Supervisor.

Reports:

Commissioner's Report: Commissioner Denny reported the County is working through Union Negotiations, yearend financials and Commissioner's recently approved new committee assignments for 2025.

Commissioner Byers reported the new contact for Parks and Trails for Todd County is Mitch Johnson, Todd County Maintenance department Supervisor. Byers also reported Battle Point Park may be updating a landing and may be reaching out to the Soil and Water office for assistance.

Director Report: Ossefoort reported the County adopted the cannabis ordinance and he will be having a meeting with Region 5 to discuss the County Comprehensive review and updating process.

SWCD Manager Report: Anton handed the board a written report at the meeting. See written report for additional details. Anton reported the vacant position job announcement has been posted, large easement workload, completed feedlot spot checks, the Crow Wing watershed plan has been approved, and Todd SWCD requested \$100,000 for Crow Wing watershed. Anton explained to the board that the SWCD has grant funding to hosts work sessions and events off site. Anton also reported she has spent time writing up the white paper for purposing the change in BWSR grant policy for costing sharing feedlots over 500 animal units. Anton noted the Sauk River Watershed has adopted the Long Prairie WBIF cost share form that was created by Todd SWCD with some minor changes. Anton reported the tree planter has been ordered. Anton noted the Hewitt -Dam grant will allow advance payments for approved projects. Anton, presented the board corrections in the planning budget, which did not change total revenue or total expenses.

Staff Updates: Updates provided by Anton. Christiansen and Scheve attended the Annual MASWCD Convention. Scheve has received JAA (Job Approval Authority) and working with Red Eye Watershed for outreach materials and events. Pratt has been working on easements and potential future cost share projects. Votruba has also received JAA, working on wetland decisions and reviews for buffer compliance. Christiansen currently has no wetland violations to report, working on WCA reporting and on a wetland restoration project. S. Katterhagen is processing trees orders, assisting with feedlot meeting, working on yearend reporting, and the County septic program.

Staff Visual Report: Scheve presented her staff visual report which included photos from grazing site visits, easement site visits, cover crop projects and forestry site visits. She has been making site visits with Pheasants Forever, DNR, NRCS and with SWCD technicians.

NRCS Report: No report.

1W1P- Sauk River Report: No report.

1W1P Red Eye Report: No report.



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1W1P Long Prairie Report: No report.

1W1P Crow Wing Report: No report.

1W1P Mississippi Brainerd Report: No report.

BWSR Report: Mayers reported the deadline for grant reporting is February 1, 2025 and grant agreement for soil health funding should be coming sometime in March.

Decisions needed for encumbering cost share funds:

Katterhagen made a motion, seconded by Williamson to approved encumbering request of FY23 Long Prairie LCCMR cost share funds for Kolodji, C#20250109-3.1 in the amount of \$525 for a forest stewardship plan. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Decisions needed for cost share contract amendments:

No amendments for this meeting.

Decision needed for payment of cost share funds:

James made a motion, seconded by Bebus to approve payment request of feedlot performance cost share funds from Varner-JV Feeders, C#2024.10.10-3.2, in the amount of \$8,511.51 for engineer design plans. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve payment request of C23-3483 Long Prairie WBIF cost share funds from Mark Patnode, C#2024.03.14-3.8, in the amount of \$33,157.77 for a pit closure project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Payment request from Becker was removed from the agenda.

James made a motion, seconded by Williamson to approve payment request of C22-7830 Red Eye WBIF cost share funds from Jason and Kayla Kneisl, C#2024.04.11-3.4 in the amount of \$16,972.69 for a feedlot fence, watering system and for in-kind labor. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Decisions Needed for Operations:

James made a motion, seconded by Katterhagen to approve the following for the 2025 committee assignments:

Liaison/Interview Committee	Dale Katterhagen and Wayne Wendel	
PC & BOA Liaison	Barb James	Alternate: Dale Katterhagen
WCTSA Committee	Tom Williamson	Alternate: Wayne Wendel
County Comprehensive Plan Review	Larry Bebus and Wayne Wendel	
Local Work Group	Dale Katterhagen	Alternate: Barb James
1W1P for SRWD	Tom Williamson	Alternate: Larry Bebus
1W1P for Red Eye	Wayne Wendel	Alternate: Barb James



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1W1P for Long Prairie	Dale Katterhagen	Alternate: Barb James
1W1P for Brainerd-Mississippi	Lee Buchholz	Alternate: Barb James
1W1P for Crow Wing	Wayne Wendel	Alternate: Barb James
Finance Committee	Larry Bebus and Barb James	

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve payment in the amount of \$7,431.37 for FY25 MASWCD Dues. Affirmative: Katterhagen, James, Williamson and Bebus. Abstained: Wendel. Motion Carried.

James made a motion, seconded by Williamson to approve payment in the amount of \$3,057 for MCIT coverage for SWCD Supervisors for 2025. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Williamson to approve the Scope of Duties a five-year plan. Discussion: Anton reviewed the changes to the plan that came forth from the work session in November. Initiative #7 was added to include solar and wind. Katterhagen would like to see the word trust in part of initiative #1. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Commissioner Denny left at 9:45 a.m.

James made a motion, seconded by Williamson to approve Scheve JAA in Level 2- Code 340- Cover Crops, number of species planted, and Level 3- practice purpose. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Bebus to approve Votruba JAA in Level 3- Code 327- Conservation Cover, Level 4- Code 342 Critical Area Planting, Level 2- Code 390- Riparian Herbaceous Cover, weed pressure, and streambank degradation and Level 3 in Species Planted, Level 2- Code 484- Mulching, Level 2- Code 612 - Tree/Shrub Establishment. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve Pratt JAA in Level 3 – Code 340- Cover Crops, Level 4- Code 342- Critical Area Planting, Level 1- Code 380- Windbreak/ Shelterbelt Establishment and Renovation, Level 2- Code 484- Mulching, Level 2- Code 490- Tree/Shrub Site Preparation, and Level 2- Code 612- Tree/Shrub Establishment. in Level 3 – Code 340- Cover Crops, Level 4- Code 342- Critical Area Planting, Level 1- Code 380- Windbreak/ Shelterbelt Establishment and Renovation, Level 2- Code 484- Mulching, Level 2- Code 490- Tree/Shrub Site Preparation, and Level 2- Code 612- Tree/Shrub Establishment. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Katterhagen to approve Christiansen JAA in Level 3 – Code- 382 Fence, Level 3 – Code 490- Tree/ Shrub Site Preparation, and Level 3- Code 612- Tree/ Shrub Establishment. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Bebus to approve February 18th for the joint meeting with the Todd County Commissioners. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.



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James made a motion, seconded by Katterhagen to approve as presented the outline for end of the year reporting and to include wage reimbursement process as recommend by Commissioner Byers for the joint meeting discussion points. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Katterhagen to approve Supervisor Williamson for the fiscal audit interview on Tuesday, February 4th at 9:00 a.m. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Christianson, Votruba, Pratt and Scheve left the meeting at 9:57 a.m.

Discussion Items:

Cover Crop policy – Response to landowners about paying too much for cover crops: Anton reported a landowner by mistake was sharing that he was getting 150% in cover crop payments, which was not true. The landowner thought he was getting 75% cost share rate from each funding source. (from each organization he was working with) By consensus, the SWCD board is not comfortable paying over 75% of the cost in cost share funds, including any incentives the landowner may be receiving. Board recommended to include a box on the assurance form, for applicants to list all the potential funding sources they may be working with for their project.

Update on AREA II Feedlot allowance for cost share for farms above 500 animal unites: On February 11, 2025 Board of Water and Soil Resources (BWSR) will let AREA II know if BWSR approves the request for change in grant policy. Williamson expressed concerned that the cost share funding will disappear faster and concern that the SWCD will only be helping the larger farmers, and not the smaller farmers. Katterhagen noted the SWCD goal is to stop nutrients entering bodies of water and have to look at where the SWCD is getting the most for dollar for dollar. Board asked if we knew how many feedlots in Todd County were over 500 animal units. Staff didn't provide a number as they didn't know exactly how many were over 500 animal units without looking at a feedlot database dump.

Follow up from hosting meetings outside of Todd County: There is no County Commissioner policy for hosting meetings outside of Todd County. Anton reported for the Awards Luncheon program in October, she called twelve venues. The work session was originally scheduled to take place near Osakis, but the venue had a school field trip that day and she was informed at the last minute.

Propose a code of conduct between the SWCD and Todd County Commissioners for management-level discussion points:

The purpose of the board meeting is to provide guidance, make approvals, discuss policies, review budgets, and share information concerning the goals and objectives of the organization(s).

SWCD meetings are open to the public and require a degree of transparency and professionalism. To ensure our meetings remain positive, efficient, and a productive use of time, it's essential that we operate cohesively while **safeguarding the interests of the organization and its stakeholders**. This includes the interests of County Commissioners, NRCS, BWSR, PF, Ducks Unlimited, Supervisors, and staff.

In 2024, we experienced some difficult disclosures. Examples include:



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- Disparaging comments or remarks made about staff members and/or their program policies.
- The sharing of management, administrator, liaison, or leadership-level information or discussion points that could be sensitive or negotiable.
- Hearsay—information that is not factual but rather something someone “heard”, or surmises.
- Criticism of the organization or products developed by staff, which can be perceived as ridicule or harassment to some degree.

With the addition of new SWCD Board members and County Commissioner appointments, it is an opportune moment to start fresh.

Recommendations from Anton:

- Keep commentary as fact-based as possible.
- Any fears, worries, corrections, or concerns regarding products, programs, or stakeholders should be directed by Supervisors and Commissioners to the Chair/managers for proper vetting ahead of the meeting or directly following a meeting.
- Once the facts are gathered, the entire board will receive the revised or fact-based presentation of information for discussion, either through a liaison meeting or at a board meeting as presented by the Chair or Manager.

AIS End of the Year Matrix:

The board reviewed the AIS report as presented on the board packet. The AIS committee meeting will be held on Monday, January 13, 2025.

Informational:

Board reviewed project status report.

The Todd SWCD 2024 Audit will be February 3rd and 4th.

The mileage rate for 2025 is \$0.70 per mile, increased from \$0.67 in 2024.

There may be an Amish Meeting over the winter in partnership with Planning and Zoning.

There will be a Contractor meeting over the winter in partnership with Planning and Zoning.

The Annual Feedlot Meeting – Wanted Dead or Alive will be Thursday, March 20th at Central Lakes College. Katterhagen recommended to contact Todd-Wadena to have a presentation on safety with electrical and powerlines.

Anton provided the board a list writes ups for potential award winners to be approved at March’s meeting.

The board will be having a joint meeting with the Todd County Commissioner on February 18, 2025

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, March 13, 2025 at 8:30 a.m. at Historic Courthouse at 215 1st Ave S, Long Prairie, MN 56347.

Wendel adjourned the regular meeting at 10:45 a.m.

S. Katterhagen, Byers and Mayers left the meeting.

The board moved into a close session at 10:51 AM to complete the annual review of District Manager Deja Anton.

Chairperson Wendel reopened the meeting 11:31 AM stating that the annual review of District Manager Deja Anton was positive.

A motion was made by James to adjourn the meeting. Seconded by Katterhagen. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Sarah Katterhagen, Minute Prepare

Date

Deja Anton, SWCD District Manager

Date

Barb James, Secretary

Date



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***Board of Commissioners
And
SWCD Supervisors***

Minutes of the Joint Meeting of the Todd County Board of Commissioners and Todd County SWCD Supervisors held on February 18th, 2025

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 18th day of February, 2025 with all Board of Commissioner members present and with all SWCD Supervisors present.

Chair Byers called the joint meeting to order for the Board of Commissioners.

Chair Wendel called the joint meeting to order for the SWCD Supervisors.

Approval of Agenda

On motion by Katterhagen and second by Williamson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

SWCD Presentation

Deja Anton, District Manager presented the following information for general knowledge and discussion between the board members:

- Introduction of New Supervisor/Staff and Staff Updates
- Highlights of the draft 2024 Annual Report was provided for discussion.
- 2024 Program Highlights
- Dept 605 Goals and SWCD Contributions

SWCD

On motion by Williamson and second by James, the following motion was introduced and adopted by unanimous vote: To approve the Todd SWCD 2024 Annual Report.

On motion by James and second by Katterhagen, the following motion was introduced and adopted by unanimous vote: To adopt the Crow Wing MOA as presented.

General Discussion

An invitation was extended to attend the RD Offus Farms Ag Water Quality Certification Tour and Luncheon on February 28, 2025.

The Todd County Annual Feedlot Meeting & Farmer Appreciation Dinner is scheduled for Thursday, March 20, 2025 at Central Lakes College starting at 10:00 AM for those interested in attending.

A summary of the MASWCD Legislative Priorities was provided for study.

Adjourn

On motion by Katterhagen and second by Williamson, the SWCD Board adjourned the joint meeting by unanimous vote.

On motion by Denny and second by Noska, the Todd County Board of Commissioners adjourned the joint meeting by unanimous vote.

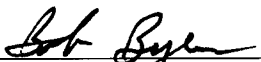


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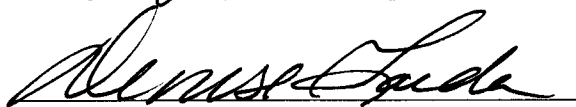
***Board of Commissioners
And
SWCD Supervisors***

On a motion by Denny and second by Becker, the preceding minutes of the Joint Meeting of the Todd County Board of Commissioners and Todd County SWCD Supervisors meeting held February 18th, 2025 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on March 3rd, 2025.

Witness my hand and seal:



Bob Byers, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer



Barb James, Todd SWCD Secretary

Deja Anton, Todd SWCD District Manager

**TODD SOIL & WATER CONSERVATION DISTRICT
SWCD TREASURER'S MONTHLY REPORT
PROGRAM SUMMARY**

PROGRAM	CASH BALANCE 1/1/2025	RECEIPTS	DISBURSEMENTS	ADJUSTMENTS	CASH BALANCE 1/31/2025
District Savings Account	\$ 278,767.35				\$ 278,767.35
Change Fund	\$ 20.00				\$ 20.00
General/Misc. Revenue/MCIT	\$ 3,001.12	\$ 600.00			\$ 3,601.12
Tree Program	\$ 19,058.23	\$ 5,252.36	\$ 776.00		\$ 23,534.59
Todd County Allocation	\$ -				\$ -
District Operations	\$ -		\$ 11,232.37		\$ (11,232.37)
MPCA Feedlot Program/County Program - FY24	\$ 45,869.87				\$ 45,869.87
County Appropriation for Feedlot Program	\$ -				\$ -
Feedlot Performance funds	\$ 13,511.51		\$ 8,511.51		\$ 5,000.00
NRBG Water Plan Funds/County Program - FY25	\$ 20,035.00				\$ 20,035.00
Water Plan Levy	\$ 2,345.62				\$ 2,345.62
NRBG Wetland Program Funds/County Program - FY25	\$ 29,544.00				\$ 29,544.00
County Appropriation for Wetland Program	\$ -				\$ -
Todd County AIS Program/County Program	\$ 79,585.80				\$ 79,585.80
Todd County Riparian AID Education	\$ 17,100.00				\$ 17,100.00
Todd County Riparian AID Cost Share Program - 2024	\$ 53,670.72				\$ 53,670.72
Todd County Riparian AID Cost Share Program - 2025	\$ 66,078.00				\$ 66,078.00
MN State Grant	\$ (3,243.79)		\$ 46.00		\$ (3,289.79)
Ob Well Program	\$ (3,900.00)				\$ (3,900.00)
FY2025 Conservation Delivery	\$ 20,054.00				\$ 20,054.00
C24-0174 Soil Health Practitioner Grant / Staffing	\$ 66,115.74	\$ 117,476.25	\$ 10.00		\$ 183,581.99
2024 MN Grant SWCD AID	\$ 50,906.53				\$ 50,906.53
2025 MN Grant SWCD AID	\$ 172,120.15				\$ 172,120.15
FY2024 Buffer Implementation	\$ 929.33				\$ 929.33
FY2025 Buffer Implementation	\$ 20,000.00				\$ 20,000.00
FY2024 Conservation Contracts	\$ 10,393.77				\$ 10,393.77
FY2025 Conservation Contracts	\$ 19,384.00				\$ 19,384.00
P25-0558 MN Soil Health Delivery Grant C/S	\$ (8,707.83)				\$ (8,707.83)
P25-0558 MN Soil Health Delivery Grant Project Development					\$ -
P25-0558 MN Soil Health Delivery Grant Technical Assistance	\$ (9,183.67)				\$ (9,183.67)
C23-3483 Long Prairie Collaborative WBIF 2023 Admin	\$ 65,053.55		\$ 835.91		\$ 64,217.64
C23-3483 Long Prairie Collaborative WBIF 2023 PD	\$ 72,158.18				\$ 72,158.18
C23-3483 Long Prairie Collaborative WBIF 2023 TA	\$ 24,284.33				\$ 24,284.33
C23-3483 Long Prairie Collaborative WBIF 2023 CS	\$ 26,394.98		\$ 33,157.77		\$ (6,762.79)
P25-0471 2025 - Long Prairie Watershed CRP Incentive Grant	\$ 49,969.32				\$ 49,969.32
C25-0196 Long Prairie Collaborative WBIF 2025 Admin	\$ 84,018.40				\$ 84,018.40
C25-0196 Long Prairie Collaborative WBIF 2025 PD	\$ 158,629.75		\$ 2,811.95		\$ 155,817.80
C25-0196 Long Prairie Collaborative WBIF 2025 TA	\$ 122,091.83				\$ 122,091.83
C25-0196 Long Prairie Collaborative WBIF 2025 CS	\$ 118,634.75				\$ 118,634.75
Red Eye One Watershed, One Plan Reimbursement - Grant #2	\$ (1,945.10)	\$ 1,945.10	\$ 16,972.69		\$ (16,972.69)
C25-0118 Red Eye One Watershed, One Plan Reimbursement - Grant #3	\$ -				\$ -
Sauk River One Watershed, One Plan Technical Reimbursement Grant #1	\$ -				\$ -
Sauk River One Watershed, One Plan CS Reimbursement Grant #1	\$ -				\$ -
C24-0088 Sauk River One Watershed, One Plan - Reimbursement Grant #2	\$ (90.23)	\$ 90.23			\$ -
C24-0198 Mississippi River One Watershed - Implementation	\$ (22,372.87)	\$ 12,380.58			\$ (9,992.29)
FY2023 Red Eye Watershed LCCMR Grant	\$ (244.45)				\$ (244.45)
FY2023 Long Prairie Watershed LCCMR Grant	\$ (30,857.62)				\$ (30,857.62)
MN Ag Water Program/Partnership- Reimbursement	\$ 298.72	\$ 451.28			\$ 750.00
WCTSA Nutrient Management/Partnership Reimbursement	\$ (8,403.06)	\$ 9,154.94			\$ 751.88
TOTAL	\$ 1,621,075.93	\$ 147,350.74	\$ 74,354.20	\$ -	\$ 1,694,072.47

Prepared by: Sarah Katterhagen, Program Coordinator

Date

Reviewed by: Deja Anton, SWCD District Manager

Date

Tom Williamson, District Treasurer

Date

**** **Todd County** ****



ACCOUNT ACTIVITY REPORT

Page Break Option: 1 1 - Page Break by FUND Print Service Dates: No
 2 - Page Break by DEPT

Sort: 1st: 2nd 3rd 4th 5th 6th F - G/L Object Within Fund Number
 G D T N M W G - G/L Account Number
 P - G/L Object Within Dept Number
 D - Transaction Date
 M - G/L Month & Year
 N - Vendor/Payer Name
 T - Type Of Transaction
 W - Receipt/Warrant Number

Range Subtotals: 1 1 - No Subtotals
 2 - Detail and Subtotals by OBJECT Range
 3 - Subtotals only by OBJECT Range
 4 - Account Totals and Subtotals by OBJECT Range
 5 - Account Totals and Subtotals by PROGRAM Range

Report Basis: 1 Cash Only This Basis?: No

Print YTD Totals: No Type of Report: 1 1 - DETAIL
 2 - ABBREVIATED

Specific Dates: From: 01/01/2025 Thru: 01/31/2025

Comment:

FUND Range From 79 Thru 79

DEPT Range From 603 Thru 603

SARAHK

2/19/25 1:05PM

Fund 79 - TODD SOIL & WATER AGENCY FU

**** Todd County ****

ACCOUNT ACTIVITY REPORT

From: 01/01/2025 Thru: 01/31/2025

Page 2

Report Basis: 1



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
DEPT 603 - S&W (FEEDLOT - CO MATCH)													
PROGRAM 000 - PROGRAM													
79-603-000-0000-5530 - FEE - DEPT PRJ SALES													
RE	RE	Todd County Soil & Water		01/2025		144901	01/03/2025	222	53.69 -	25 Trees - James Zastrow			1
RE	RE	Todd County Soil & Water		01/2025		144901	01/03/2025	222	214.75 -	100 Trees - Greg Rechtzigel			1
RE	RE	Todd County Soil & Water		01/2025		144901	01/03/2025	222	53.68 -	25 Trees - Diane Rohde			1
RE	RE	Todd County Soil & Water		01/2025		144901	01/03/2025	222	53.69 -	25 Trees - Andrew Stevens			1
RE	RE	Todd County Soil & Water		01/2025		144901	01/03/2025	222	107.38 -	50 Trees - Brian Neubauer			1
RE	RE	Todd County Soil & Water		01/2025		144901	01/03/2025	222	214.75 -	100 Trees - Glendon Johnson			1
RE	RE	Todd County Soil & Water		01/2025		144901	01/03/2025	222	778.47 -	45 Potted, 25 Trees - Hollerma			1
RE	RE	Todd County SWCD		01/2025		145003	01/14/2025	222	107.38 -	50 Trees-James Baker			1
RE	RE	Todd County SWCD		01/2025		145003	01/14/2025	222	107.38 -	50 Trees - Jane & John Umland			1
RE	RE	Todd County SWCD		01/2025		145003	01/14/2025	222	161.06 -	75 Trees - Dale Katterhagen			1
RE	RE	Todd County SWCD		01/2025		145003	01/14/2025	222	214.75 -	100 Trees - Jordan Lilleodden			1
RE	RE	Todd County SWCD		01/2025		145034	01/15/2025	222	429.50 -	200 Trees - William Koenig			1
RE	RE	Todd County SWCD		01/2025		145034	01/15/2025	222	214.75 -	100 Trees - Roseanne Throener			1
RE	RE	Todd County SWCD		01/2025		145034	01/15/2025	222	1,073.75 -	500 Trees - Brian Boyer			1
RE	RE	Todd County SWCD		01/2025		145034	01/15/2025	222	107.38 -	50 Trees - Holly Berscheit			1
RE	RE	Todd County SWCD		01/2025		145034	01/15/2025	222	214.75 -	100 Trees - Cody Dirkes			1
RE	RE	Todd County Soil & Water		01/2025		145159	01/28/2025	222	107.38 -	50 Trees - Shane Keck			1
RE	RE	Todd County Soil & Water		01/2025		145159	01/28/2025	222	160.06 -	75 Trees - Ryan Aillie			1
RE	RE	Todd County Soil & Water		01/2025		145159	01/28/2025	222	53.69 -	25 Trees - Roger Pietron			1
RE	RE	Todd County Soil & Water		01/2025		145159	01/28/2025	222	150.33 -	25 Trees, 6 Potted - William M			1
RE	RE	Todd County Soil & Water		01/2025		145159	01/28/2025	222	214.75 -	100 Trees - Lawrance Merck			1
RE	RE	Todd County Soil & Water		01/2025		145159	01/28/2025	222	53.69 -	25 Trees - Kurt Mackenthun			1
RE	RE	Todd County Soil & Water		01/2025		145159	01/28/2025	222	72.48 -	25 Trees, 5 Tubes - Bob Muelle			1
RE	RE	Todd County Soil & Water		01/2025		145203	01/31/2025	222	107.38 -	50 Trees - Tony Isvik			1
RE	RE	Todd County Soil & Water		01/2025		145203	01/31/2025	222	118.11 -	25 Trees, 4 Potted - Raymond Z			1
RE	RE	Todd County Soil & Water		01/2025		145203	01/31/2025	222	107.38 -	50 Trees - Chad Longbella			1
79-603-000-0000-5530 - FEE - DEPT PRJ SALES								Total	5,252.36 -				

SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		79-603-000-0000-5801 - MISCELLANEOUS REVENUE										
RE	RE	Todd County Soil & Water	01/2025	145087	01/22/2025	222	100.00 -	2025 Feedlot Meeting Sponsorsh	MN National Bank			1
RE	RE	Todd County Soil & Water	01/2025	145159	01/28/2025	222	500.00 -	2025 Feedlot Meeting Sponsorsh	Todd Co Corn & Soybe			1
		79-603-000-0000-5801 - MISCELLANEOUS REVENUE Total										
		79-603-000-0000-6103 - PER DIEM										
DI	DI	12811-BEBUS/LARRY	01/2025	243853	01/13/2025	333	125.00	SWCD Board Meeting	1-9-25			1
DI	DI	17255-JAMES/BARBARA	01/2025	904745	01/13/2025	333	125.00	SWCD Board Meeting	1-9-25			1
DI	DI	5981-KATTERHAGEN/DALE	01/2025	904746	01/13/2025	333	125.00	SWCD Board Meeting	1-9-25			1
DI	DI	23002-WENDEL/WAYNE	01/2025	243902	01/13/2025	333	125.00	SWCD Board Meeting	1-9-25			1
DI	DI	9450-WILLIAMSON/THOMAS	01/2025	904752	01/13/2025	333	125.00	SWCD Board Meeting	1-9-25			1
		79-603-000-0000-6103 - PER DIEM Total										
		79-603-000-0000-6174 - WORKERS COMP INSURANCE										
DI	DI	4319-MCIT	01/2025	904747	01/13/2025	333	261.00	WC Renewal - SWCD Supervisors	20823R			1
		79-603-000-0000-6174 - WORKERS COMP INSURANCE Total										
		79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS										
DI	DI	11418-MASWCD	01/2025	243883	01/13/2025	333	7,431.37	MASWCD FY2025 Dues	3662			1
		79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS Total										
		79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)										
DI	DI	12811-BEBUS/LARRY	01/2025	243853	01/13/2025	333	26.60	Mileage	1-9-25			1
DI	DI	17255-JAMES/BARBARA	01/2025	904745	01/13/2025	333	26.60	Mileage	1-9-25			1
DI	DI	5981-KATTERHAGEN/DALE	01/2025	904746	01/13/2025	333	19.60	Mileage	1-9-25			1
DI	DI	23002-WENDEL/WAYNE	01/2025	243902	01/13/2025	333	26.60	Mileage	1-9-25			1
DI	DI	9450-WILLIAMSON/THOMAS	01/2025	904752	01/13/2025	333	19.60	Mileage	1-9-25			1
		79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE) Total										
		79-603-000-0000-6352 - INSURANCE (P&C)										
DI	DI	4319-MCIT	01/2025	904747	01/13/2025	333	2,796.00	PC Renewal - SWCD Supervisors	20823R			1
		79-603-000-0000-6352 - INSURANCE (P&C) Total										
		79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
DI	DI	1129-MN DEPT OF REVENUE	01/2025	1036	01/10/2025	333	776.00	Q4 2024 Soil & Water Sales Tax				1
		79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS Total										
		79-603-000-0000-6845 - PROGRAM/PROJECT EXP(GENERAL/AGENCY										
DI	DI	17746-LARSON ABSTRACT COMPANY	01/2025	243877	01/13/2025	333	46.00	Recording Fee 77-01-23-27	013392.2			1



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
			79-603-000-0000-6845 - PROGRAM/PROJECT EXP			Total				46.00					
			PROGRAM 000 -			PROGRAM Total				6,202.01					
			PROGRAM 518 - C23-3483 LP COLLABORATIVE												
			FY23 WBIF												
			79-603-518-0000-6806 - ADMIN EXP-C23-3483 LP COLLABORATIVE												
DI	DI	11431-DOUGLAS SWCD		01/2025		243864	01/13/2025	333		835.91	DouglasSWCDAdminReimbQ42024	9-2024-3			1
			79-603-518-0000-6806 - ADMIN EXP-C23-3483 LP			Total				835.91					
			79-603-518-0000-6807 - COST SHARE EXP-C23-3483 LP COLLABOR/												
DI	DI	9546-PATNODE/MARK		01/2025		243891	01/13/2025	333		33,157.77	Cost Share Reimbursement Req				1
			79-603-518-0000-6807 - COST SHARE EXP-C23-3483 LP			Total				33,157.77					
			PROGRAM 518 - C23-3483 LP			Total				33,993.68					
			COLLABORATIVE FY23												
			WBIF												
			PROGRAM 523 - C22-7830 RED EYE 1W1P												
			79-603-523-0000-5801 - MISC REV-C22-7830 RED EYE 1W1P												
RE	RE	Todd County Soil & Water		01/2025		145087	01/22/2025	222		1,945.10 -	2024 Qrt#4 Staff Wages	East Otter Tail SW			1
			79-603-523-0000-5801 - MISC REV-C22-7830 RED EYE 1W1P			Total				1,945.10 -					
			79-603-523-0000-6807 - COST SHARE EXP-C22-7830 RED EYE 1W1P												
DI	DI	17479-KNEISL/JASON & KAYLA		01/2025		243875	01/13/2025	333		16,972.69	Cost Share Reimbursement Req				1
			79-603-523-0000-6807 - COST SHARE EXP-C22-7830 RED EYE			Total				16,972.69					
			PROGRAM 523 - C22-7830 RED EYE			Total				15,027.59					
			1W1P												
			PROGRAM 526 - C24-0198 MISS-BRAINERD												
			CWMP IMPLEMENTATI												
			79-603-526-0000-5801 - MISC REVENUE: MISS-BRAINERD CWMP IMPL												
RE	RE	Todd County Soil & Water		01/2025		144901	01/03/2025	222		750.00 -	Reimb for FSP - Aitkin SWCD				1
RE	RE	Todd County Soil & Water		01/2025		144901	01/03/2025	222		750.00 -	Reimb for FSP - Aitkin SWCD				1
RE	RE	Todd County Soil & Water		01/2025		145087	01/22/2025	222		2,775.14 -	2024 Qrt#4 Staff Wages	Aitkin Co SW			1
RE	RE	Todd County Soil & Water		01/2025		145159	01/28/2025	222		4,479.20 -	Project Reimb - Aitkin SWCD				1
RE	RE	Todd County Soil & Water		01/2025		145159	01/28/2025	222		3,626.24 -	2024 QRT#3 Wage Reimb	Aitkin SWCD			1
			79-603-526-0000-5801 - MISC REVENUE: MISS-BRAINERD CWMP			Total				12,380.58 -					
			PROGRAM 526 - C24-0198 MISS- BRAINERD CWMP			Total				12,380.58 -					
			IMPLEMENTATI												
			PROGRAM 528 - C25-0196 LONG PRAIRIE												
			COLLABTV FY25 WBIF												
			79-603-528-0000-6810 - PRJ DEVELOPMENT EXP-C25-0196 LP COLL												



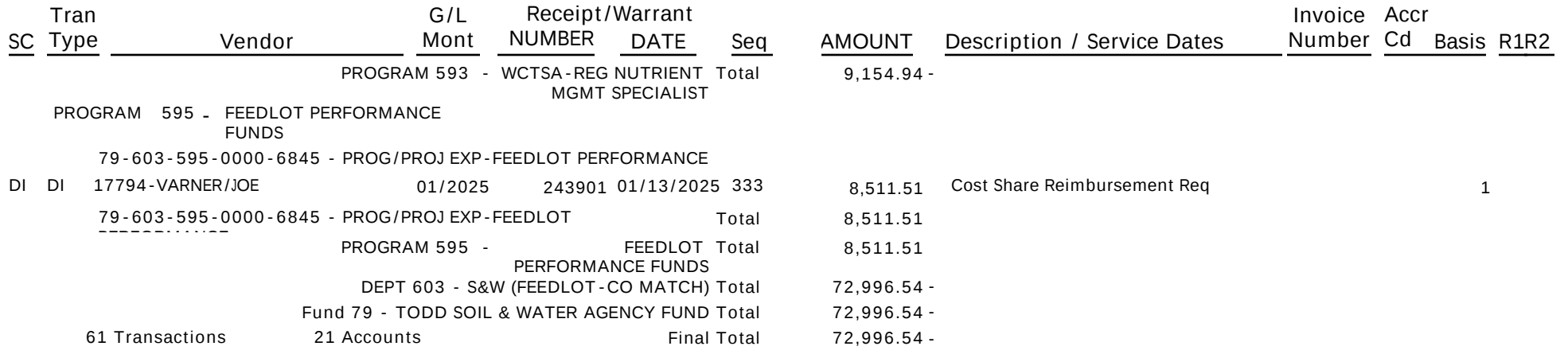
SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		79-603-528-0000-6810 - PRJ DEVELOPMENT EXP-C25-0196 LP COLL										
DI	DI	11431-DOUGLAS SWCD	01/2025	243864	01/13/2025	333	2,036.69	DouglasSWCDProjDevReimbQ42024	9-2024-3			1
DI	DI	17475-WEST OTTER TAIL SOIL & WATER CONSERV	01/2025	243949	01/21/2025	333	775.26	2024 Q4 Proj Develop		2482		1
		79-603-528-0000-6810 - PRJ DEVELOPMENT EXP-C25-0196 LP				Total	2,811.95					
		PROGRAM 528 - C25-0196 LONG PRAIRIE COLLABTV FY25 WBIF				Total	2,811.95					
		PROGRAM 537 - C24-0088 SAUK RIVER WATERSHED WBIF										
RE	RE	Todd County Soil & Water	01/2025	145087	01/22/2025	222	90.23 -	2024 Qrt#4 Staff Wages	Stearns County			1
		79-603-537-0000-5801 - REVENUE-C24-0088 SAUK RIV				Total	90.23 -					
		PROGRAM 537 - C24-0088 SAUK RIVER WATERSHED WBIF				Total	90.23 -					
		PROGRAM 559 - SOIL HEALTH PRACTITIONER PSTN C24-0174										
RE	RE	Todd County SWCD	01/2025	145002	01/14/2025	222	117,476.25 -	FY24 Soil Health Staffing2				1
		79-603-559-0000-5301 - MN GRANT-SOIL HLTH PRACTITIONER				Total	117,476.25 -					
		79-603-559-0000-6806 - ADMIN EXP-SOIL HEALTH PRACTITIONER										
DI	DI	20066-UNIVERSITY OF MINNESOTA	01/2025	243900	01/13/2025	333	10.00	Field Day Event - Calf/Cow Day	Scheve/Todd SWCD			1
		79-603-559-0000-6806 - ADMIN EXP-SOIL HEALTH PRACTITIONER				Total	10.00					
		PROGRAM 559 - SOIL HEALTH PRACTITIONER PSTN C24-0174				Total	117,466.25 -					
		PROGRAM 592 - MAWQCP-AG WATER PROGRAM										
RE	RE	Todd County Soil & Water	01/2025	145072	01/21/2025	222	451.28 -	AG Water for 2024 Q#4 Staff Wa	Stearns SWCD			1
		79-603-592-0000-5801 - MISC REV-MAWQCP-AG WATER				Total	451.28 -					
		PROGRAM 592 - MAWQCP-AG WATER PROGRAM				Total	451.28 -					
		PROGRAM 593 - WCTSA-REG NUTRIENT MGMT SPECIALIST										
RE	RE	Todd County Soil & Water	01/2025	145159	01/28/2025	222	8,403.06 -	2024 Qrt#4 Wage Reimb	West Central TSA			1
RE	RE	Todd County Soil & Water	01/2025	145159	01/28/2025	222	751.88 -	2025 Week #1	West Central TSA			1
		79-603-593-0000-5801 - MISC REV-WCTSA-REG NUTR MGMT				Total	9,154.94 -					

Fund 79 - TODD SOIL & WATER AGENCY FU

ACCOUNT ACTIVITY REPORT

Report Basis: 1

Page 6



**TODD SOIL & WATER CONSERVATION DISTRICT
SWCD TREASURER'S MONTHLY REPORT
PROGRAM SUMMARY**

PROGRAM	CASH BALANCE 2/1/2025	RECEIPTS	DISBURSEMENTS	ADJUSTMENTS	CASH BALANCE 2/28/2025
District Savings Account	\$ 278,767.35			\$	278,767.35
Change Fund	\$ 20.00			\$	20.00
General/Misc. Revenue/MCIT	\$ 3,601.12	\$ 2,300.00	\$ 27.02	\$	5,874.10
Tree Program	\$ 23,534.59	\$ 5,136.24		\$	28,670.83
Todd County Allocation	\$ -			\$	-
District Operations	\$ (11,232.37)		\$ 315.00	\$	(11,547.37)
MPCA Feedlot Program/County Program - FY24	\$ 45,869.87		\$ 46.98	\$	45,822.89
MPCA Feedlot Program/County Program - FY25	\$	\$ 131,458.72		\$	131,458.72
County Appropriation for Feedlot Program	\$ -			\$	-
Feedlot Performance funds	\$ 5,000.00			\$	5,000.00
NRBG Water Plan Funds/County Program - FY25	\$ 20,035.00			\$	20,035.00
Water Plan Levy	\$ 2,345.62	\$ 199.17		\$	2,544.79
NRBG Wetland Program Funds/County Program - FY25	\$ 29,544.00			\$	29,544.00
County Appropriation for Wetland Program	\$ -			\$	-
Todd County AIS Program/County Program	\$ 79,585.80		\$ 7,881.58	\$	71,704.22
Todd County Riparian AID Education	\$ 17,100.00			\$	17,100.00
Todd County Riparian AID Cost Share Program - 2024	\$ 53,670.72			\$	53,670.72
Todd County Riparian AID Cost Share Program - 2025	\$ 66,078.00			\$	66,078.00
MN State Grant	\$ (3,289.79)	\$ 700.00	\$ 46.00	\$	(2,635.79)
Ob Well Program	\$ (3,900.00)			\$	(3,900.00)
FY2025 Conservation Delivery	\$ 20,054.00			\$	20,054.00
C24-0174 Soil Health Practitioner Grant / Staffing	\$ 183,581.99			\$	183,581.99
2024 MN Grant SWCD AID	\$ 50,906.53		\$ 22.29	\$	50,884.24
2025 MN Grant SWCD AID	\$ 172,120.15			\$	172,120.15
FY2024 Buffer Implementation	\$ 929.33			\$	929.33
FY2025 Buffer Implementation	\$ 20,000.00			\$	20,000.00
FY2024 Conservation Contracts	\$ 10,393.77			\$	10,393.77
FY2025 Conservation Contracts	\$ 19,384.00			\$	19,384.00
P25-0558 MN Soil Health Delivery Grant C/S	\$ (8,707.83)			\$	(8,707.83)
P25-0558 MN Soil Health Delivery Grant Project Development				\$	-
P25-0558 MN Soil Health Delivery Grant Technical Assistance	\$ (9,183.67)			\$	(9,183.67)
C23-3483 Long Prairie Collaborative WBIF 2023 Admin	\$ 64,217.64			\$	64,217.64
C23-3483 Long Prairie Collaborative WBIF 2023 PD	\$ 72,158.18		\$ 1,958.70	\$	70,199.48
C23-3483 Long Prairie Collaborative WBIF 2023 TA	\$ 24,284.33		\$ 1,850.16	\$	22,434.17
C23-3483 Long Prairie Collaborative WBIF 2023 CS	\$ (6,762.79)		\$ 437.50	\$	(7,200.29)
P25-0471 2025 - Long Prairie Watershed CRP Incentive Grant	\$ 49,969.32			\$	49,969.32
C25-0196 Long Prairie Collaborative WBIF 2025 Admin	\$ 84,018.40			\$	84,018.40
C25-0196 Long Prairie Collaborative WBIF 2025 PD	\$ 155,817.80		\$ 1,999.11	\$	153,818.69
C25-0196 Long Prairie Collaborative WBIF 2025 TA	\$ 122,091.83			\$	122,091.83
C25-0196 Long Prairie Collaborative WBIF 2025 CS	\$ 118,634.75			\$	118,634.75
Red Eye One Watershed, One Plan Reimbursement - Grant #2	\$ (16,972.69)	\$ 16,972.69		\$	-
C25-0118 Red Eye One Watershed, One Plan Reimbursement - Grant #3	\$ -			\$	-
Sauk River One Watershed, One Plan Technical Reimbursement Grant #1	\$ -			\$	-
Sauk River One Watershed, One Plan CS Reimbursement Grant #1	\$ -			\$	-
C24-0088 Sauk River One Watershed, One Plan - Reimbursement Grant #2	\$ -	\$ 2,009.36	\$ 2,009.36	\$	-
C24-0198 Mississippi River One Watershed - Implementation	\$ (9,992.29)	\$ 368.95	\$ 368.95	\$	(9,992.29)
FY2023 Red Eye Watershed LCCMR Grant	\$ (244.45)			\$	(244.45)
FY2023 Long Prairie Watershed LCCMR Grant	\$ (30,857.62)			\$	(30,857.62)
MN Ag Water Program/Partnership- Reimbursement	\$ 750.00			\$	750.00
WCTSA Nutrient Management/Partnership Reimbursement	\$ 751.88			\$	751.88
TOTAL	\$ 1,694,072.47	\$ 159,145.13	\$ 16,962.65	\$ -	\$ 1,836,254.95

Prepared by: Sarah Katterhagen, Program Coordinator

Date

Reviewed by: Deja Anton, SWCD District Manager

Date

Tom Williamson, District Treasurer

Date

**** Todd County ****



ACCOUNT ACTIVITY REPORT

Page Break Option: 1 1 - Page Break by FUND
 2 - Page Break by DEPT

Print Service Dates: No

Sort: 1st: 2nd 3rd 4th 5th 6th
 G D T N M W

F - G/L Object Within Fund Number
 G - G/L Account Number
 P - G/L Object Within Dept Number
 D - Transaction Date
 M - G/L Month & Year
 N - Vendor/Payer Name
 T - Type Of Transaction
 W - Receipt/Warrant Number

Range Subtotals: 1 1 - No Subtotals
 2 - Detail and Subtotals by OBJECT Range
 3 - Subtotals only by OBJECT Range
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 5 - Account Totals and Subtotals by PROGRAM Range

Report Basis: 1 Cash Only This Basis?: No

Print YTD Totals: No Type of Report: 1 1 - DETAIL
 2 - ABBREVIATED

Specific Dates: From: 02/01/2025 Thru: 02/28/2025

Comment:

FUND Range From 79 Thru 79

DEPT Range From 603 Thru 603



Tran		G/L		Receipt/Warrant		Invoice		Accr				
SC	Type	Vendor	Mont	NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Number	Cd	Basis	R1R2
DEPT 603 - S&W (FEEDLOT-CO MATCH)												
PROGRAM 000 - PROGRAM												
79-603-000-0000-5301 - MN GRANTS (GENERAL/AGENCY PARTNERS)												
RE	RE	State of MN - DD	02/2025	145402	02/18/2025	222	700.00 -	Easement Stewardship				1
79-603-000-0000-5301 - MN GRANTS (GENERAL/AGENCY							Total	700.00 -				
79-603-000-0000-5530 - FEE - DEPT PRJ SALES												
RE	RE	Todd County Soil & Water	02/2025	145281	02/06/2025	222	966.38 -	60 Potted - William Dinkel				1
RE	RE	Todd County Soil & Water	02/2025	145281	02/06/2025	222	53.69 -	25 Trees - Dale Donny				1
RE	RE	Todd County Soil & Water	02/2025	145281	02/06/2025	222	107.38 -	50 Trees - Lyle Katterhagen				1
RE	RE	Todd County Soil & Water	02/2025	145281	02/06/2025	222	107.37 -	50 Trees - Charles Schmidt				1
RE	RE	Todd County Soil & Water	02/2025	145349	02/11/2025	222	322.13 -	150 Trees - Izaak Schafer				1
RE	RE	Todd County Soil & Water	02/2025	145349	02/11/2025	222	429.50 -	200 Trees - Donald Landecker				1
RE	RE	Todd County Soil & Water	02/2025	145349	02/11/2025	222	53.69 -	25 Trees - Steve Uphoff				1
RE	RE	Todd County Soil & Water	02/2025	145349	02/11/2025	222	161.06 -	75 Trees - Tracy Karlson				1
RE	RE	Todd County Soil & Water	02/2025	145349	02/11/2025	222	161.06 -	75 Trees - Mark Thorsett				1
RE	RE	Todd County Soil & Water	02/2025	145397	02/14/2025	222	214.75 -	100 Trees - Rodney Schmidt				1
RE	RE	Todd County Soil & Water	02/2025	145397	02/14/2025	222	708.68 -	300 Trees, 20 Guards - Dennis				1
RE	RE	Todd County Soil & Water	02/2025	145397	02/14/2025	222	37.58 -	Payment #2 for tree - Bill Man				1
RE	RE	Todd County Soil & Water	02/2025	145397	02/14/2025	222	53.69 -	25 Trees - Brent Wiltermuth				1
RE	RE	Todd County Soil & Water	02/2025	145417	02/19/2025	222	1.00 -	Trees - Ryan Ailie				1
RE	RE	Todd County Soil & Water	02/2025	145492	02/21/2025	222	53.69 -	25 Trees - Thomas Ploof				1
RE	RE	Todd County Soil & Water	02/2025	145492	02/21/2025	222	161.06 -	75 Trees - Kyle Serich				1
RE	RE	Todd County Soil & Water	02/2025	145492	02/21/2025	222	268.44 -	125 Trees - Dale Katterhagen				1
RE	RE	Todd County Soil & Water	02/2025	145492	02/21/2025	222	147.64 -	25 Trees, 25 Tubes - Zachary V				1
RE	RE	Todd County Soil & Water	02/2025	145492	02/21/2025	222	483.19 -	225 Trees - Kanait Land Manage				1
RE	RE	Todd County Soil & Water	02/2025	145492	02/21/2025	222	161.06 -	75 Trees - Jeff Schmidt				1
RE	RE	Todd County Soil & Water	02/2025	145492	02/21/2025	222	214.75 -	100 Trees - Robert Reuter				1
RE	RE	Todd County Soil & Water	02/2025	145492	02/21/2025	222	107.38 -	50 Trees - Bryan Pesta				1
RE	RE	Todd County Soil & Water	02/2025	145492	02/21/2025	222	53.69 -	25 Trees - Heidi Iten				1
RE	RE	Todd County Soil & Water	02/2025	145563	02/26/2025	222	107.38 -	50 Trees - Mid Minnesota Feder				1

Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
			79-603-000-0000-5530 - FEE - DEPT PRJ SALES				Total	5,136.24 -					
			79-603-000-0000-5801 - MISCELLANEOUS REVENUE										
RE	RE		Todd County Soil & Water		02/2025	145349	02/11/2025	222	400.00 -	2025 Feedlot Mtg Sponsorship	Unity Bank		1
RE	RE		Todd County Soil & Water		02/2025	145349	02/11/2025	222	500.00 -	2025 Feedlot Meeting Sponsorsh	Magnifi		1
RE	RE		Todd County Soil & Water		02/2025	145397	02/14/2025	222	250.00 -	2025 Feedlot Mtg Sponsorship	American Heritage		1
RE	RE		Todd County Soil & Water		02/2025	145397	02/14/2025	222	250.00 -	2025 Feedlot Mtg Sponsorship	Centra Sota Co-op		1
RE	RE		Todd County Soil & Water		02/2025	145492	02/21/2025	222	400.00 -	2025 Feedlot Mtg Sponsorship	Compeer Financial		1
RE	RE		Todd County Soil & Water		02/2025	145492	02/21/2025	222	250.00 -	2025 Feedlot Mtg Sponsorship	Todd-Wadena		1
RE	RE		Todd County Soil & Water		02/2025	145492	02/21/2025	222	250.00 -	2025 Feedlot Mtg Sponsorship	Todd Co Farm Bureau		1
			79-603-000-0000-5801 - MISCELLANEOUS REVENUE				Total	2,300.00 -					
			79-603-000-0000-6263 - PROFESSIONAL SERVICES										
DI	DI		5605-CLIFTON LARSONALLEN, LLP		02/2025	904834	02/03/2025	333	315.00	Prof Serv - Audit 2024	L251027787		1
			79-603-000-0000-6263 - PROFESSIONAL SERVICES				Total	315.00					
			79-603-000-0000-6356 - OTHER MISCELLANEOUS CHARGES										
DI	DI		15290-AMAZON CAPITAL SERVICES		02/2025	403685	02/07/2025	333	27.02	Land Rich, Cash Poor Book	1VKF-CNCM-FVWD		1
			79-603-000-0000-6356 - OTHER MISCELLANEOUS CHARGES				Total	27.02					
			79-603-000-0000-6845 - PROGRAM/PROJECT EXP(GENERAL/AGENCY										
DI	DI		17746-LARSON ABSTRACT COMPANY		02/2025	243998	02/03/2025	333	46.00	Recording Fee 77-01-23-24	013255.2		1
			79-603-000-0000-6845 - PROGRAM/PROJECT EXP				Total	46.00					
			PROGRAM 000 -				PROGRAM Total	7,748.22 -					
			PROGRAM 518 - C23-3483 LP COLLABORATIVE										
			FY23 WBIF										
			79-603-518-0000-6807 - COST SHARE EXP-C23-3483 LP COLLABOR,										
DI	DI		9900-MORRISON SWCD		02/2025	244093	02/18/2025	333	437.50	Completed Cost Share Proj	LPWBIF2305		1
			79-603-518-0000-6807 - COST SHARE EXP-C23-3483 LP				Total	437.50					
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP COLLABORATIVI										
DI	DI		9900-MORRISON SWCD		02/2025	244093	02/18/2025	333	1,746.62	Reimb: Proj Develop Q4 2024	LPWBIF2305		1
DI	DI		17502-EAST OTTER TAIL SOIL & WATER CONS DIST		02/2025	244111	02/24/2025	333	183.68	Well Sealing Letters - x64	13950		1
DI	DI		14447-WADENA SWCD		02/2025	244122	02/24/2025	333	28.40	Well Sealing Letters x10	3571		1
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP				Total	1,958.70					
			79-603-518-0000-6849 - TECH ASSIST EXP-C23-3483 LP COLLABOR,										
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA		02/2025	244011	02/03/2025	333	1,850.16	Tech Assist for WCTSA	25-15		1

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Fund 79 - TODD SOIL & WATER AGENCY FU

**** Todd County ****

ACCOUNT ACTIVITY REPORT

From: 02/01/2025 Thru: 02/28/2025

Page 4

Report Basis: 1



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
			79-603-518-0000-6849 - TECH ASSIST EXP-C23-3483 LP				Total	1,850.16					
			PROGRAM 518 - C23-3483 LP				Total	4,246.36					
			COLLABORATIVE FY23 WBIF										
			PROGRAM 519 - SWCD AID										
			79-603-519-0000-6844 - EDUCATION EXPENSE-SWCD AID										
DI	DI		15290-AMAZON CAPITAL SERVICES	02/2025		403714	02/21/2025	333	22.29	Cork Board 24x18	1NNK-VRMV-6MWJ		1
			79-603-519-0000-6844 - EDUCATION EXPENSE-SWCD AID				Total	22.29					
			PROGRAM 519 - SWCD AID				Total	22.29					
			PROGRAM 523 - C22-7830 RED EYE 1W1P										
			79-603-523-0000-5801 - MISC REV-C22-7830 RED EYE 1W1P										
RE	RE		Todd County Soil & Water	02/2025		145563	02/26/2025	222	16,972.69 -	Reimb Cost Share Proj - East O			1
			79-603-523-0000-5801 - MISC REV-C22-7830 RED EYE 1W1P				Total	16,972.69 -					
			PROGRAM 523 - C22-7830 RED EYE 1W1P				Total	16,972.69 -					
			PROGRAM 526 - C24-0198 MISS-BRAINERD CWMP IMPLEMENTATI										
			79-603-526-0000-5801 - MISC REVENUE: MISS-BRAINERD CWMP IMPL										
RE	RE		Todd County Soil & Water	02/2025		145349	02/11/2025	222	368.95 -	Reimb WCTSA Time - Aitkin SWCD			1
			79-603-526-0000-5801 - MISC REVENUE: MISS-BRAINERD CWMP				Total	368.95 -					
			79-603-526-0000-6810 - PRJ DEVELOPMENT EXP:MISS-BRAINERD CW										
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA	02/2025		244011	02/03/2025	333	368.95	Proj Dev for WCTSA	25-15		1
			79-603-526-0000-6810 - PRJ DEVELOPMENT EXP:MISS-BRAINERD				Total	368.95					
			PROGRAM 526 - C24-0198 MISS-BRAINERD CWMP IMPLEMENTATI				Total	0.00					
			PROGRAM 528 - C25-0196 LONG PRAIRIE COLLABTV FY25 WBIF										
			79-603-528-0000-6810 - PRJ DEVELOPMENT EXP-C25-0196 LP COLL										
DI	DI		9900-MORRISON SWCD	02/2025		244093	02/18/2025	333	1,999.11	Reimb: Proj Develop Q4 2024	LPWBIF2501		1
			79-603-528-0000-6810 - PRJ DEVELOPMENT EXP-C25-0196 LP				Total	1,999.11					
			PROGRAM 528 - C25-0196 LONG PRAIRIE COLLABTV FY25 WBIF				Total	1,999.11					
			PROGRAM 537 - C24-0088 SAUK RIVER WATERSHED WBIF										
			79-603-537-0000-5801 - REVENUE-C24-0088 SAUK RIV WATERSHED										

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Fund 79 - TODD SOIL & WATER AGENCY FU

**** Todd County ****

ACCOUNT ACTIVITY REPORT

From: 02/01/2025 Thru: 02/28/2025

Page 5

Report Basis: 1



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
			79-603-537-0000-5801 - REVENUE-C24-0088 SAUK RIV WATERSHED										
RE	RE		Todd County Soil & Water	02/2025	145492	02/21/2025	222	2,009.36 -	WCTSA - Hours for 2024 Qrt#4	Stearns County		1	
			79-603-537-0000-5801 - REVENUE-C24-0088 SAUK RIV				Total	2,009.36 -					
			79-603-537-0000-6810 - PRJ DEV EXP-C24-0088 SAUK RIVER WBIF										
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA	02/2025	244011	02/03/2025	333	2,009.36	Proj Dev for WCTSA	25-15		1	
			79-603-537-0000-6810 - PRJ DEV EXP-C24-0088 SAUK RIVER				Total	2,009.36					
			PROGRAM 537 - C24-0088 SAUK RIVER WATERSHED WBIF				Total	0.00					
			PROGRAM 551 - FEEDLOT										
			79-603-551-0000-5285 - COUNTY SOURCED REV (FEEDLOT FUNDING										
RE	RE		Todd County Soil & Water	02/2025	145349	02/11/2025	222	131,458.72 -	2025 Feedlot Program	Todd County		1	
			79-603-551-0000-5285 - COUNTY SOURCED REV (FEEDLOT				Total	131,458.72 -					
			79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)										
DI	DI		15290-AMAZON CAPITAL SERVICES	02/2025	403685	02/07/2025	333	15.44	Avery Printable Postcards	1VKF-CNCM-FVWD		1	
DI	DI		15290-AMAZON CAPITAL SERVICES	02/2025	403685	02/07/2025	333	31.54	Avery Printable Postcards x2	11JD-DVN9-FLWW		1	
			79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)				Total	46.98					
			PROGRAM 551 - FEEDLOT				Total	131,411.74 -					
			PROGRAM 563 - LOCAL WATER MNG GRANT										
			79-603-563-0000-5001 - PROPERTY TAXES - CURRENT (WATER PLAN										
RE	RE		Todd County Soil & Water	02/2025	145281	02/06/2025	222	199.17 -	Water Plan Levy			1	
			79-603-563-0000-5001 - PROPERTY TAXES - CURRENT (WATER				Total	199.17 -					
			PROGRAM 563 - LOCAL WATER MNG GRANT				Total	199.17 -					
			PROGRAM 586 - AIS PROGRAM										
			79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM										
DI	DI		15290-AMAZON CAPITAL SERVICES	02/2025	403685	02/07/2025	333	8.75	AIS - Coloring Book	11JD-DVN9-FLWW		1	
DI	DI		13397-ANTON/DEJA	02/2025	58671	02/07/2025	333	33.33	Meeting Supplies - AIS Meeting	1/13/25 Meeting		1	
DI	DI		12016-LONG PRAIRIE LEADER	02/2025	58686	02/07/2025	333	139.50	AIS Public Notice for RFP	17081		1	
DI	DI		16134-MISSISSIPPI HEADWATERS BOARD	02/2025	244092	02/18/2025	333	7,700.00	AIS Marketing 2025			1	
			79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM				Total	7,881.58					
			PROGRAM 586 - AIS PROGRAM				Total	7,881.58					
			DEPT 603 - S&W (FEEDLOT-CO MATCH)				Total	142,182.48 -					



<u>SC</u>	<u>Tran</u> <u>Type</u>	<u>Vendor</u>	<u>G/L</u> <u>Mont</u>	<u>Receipt/Warrant</u> <u>NUMBER</u>	<u>DATE</u>	<u>Seq</u>	<u>AMOUNT</u>	<u>Description / Service Dates</u>	<u>Invoice</u> <u>Number</u>	<u>Accr</u> <u>Cd</u>	<u>Basis</u>	<u>R1R2</u>
				Fund 79 - TODD SOIL & WATER AGENCY FUND Total			142,182.48 -					
	55 Transactions		20 Accounts	Final Total			142,182.48 -					

Sarah Katterhagen

From: michele.asmussen@maswcd.org
Sent: Friday, January 10, 2025 9:17 AM
To: tomandkaren@midwestinfo.net; mikeandbarbswedding@gmail.com; katterhagenmarie@gmail.com; lwbuchholz@meltel.net; Kasen Christiansen; Dylan Pratt; Josh Votruba; Deja Anton; Tim Ebnet; Adam Ossefoort; Sarah Katterhagen; Alyssa Scheve
Subject: HAPPY ANNIVERSARY TODD SWCD!

TODD COUNTY SECURITY NOTICE :

This email originated from an external sender. Please exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact MIS.



CONGRATULATIONS TODD SWCD!

As you celebrate 60 years of success in 2025, we want to thank you for your commitment to supporting producers in their conservation efforts!

We look forward to partnering with you this year and in years to come. As we kick-off a new year, we are excited to continue providing essential resources, funding opportunities, and trainings that educate and empower Minnesota's SWCDs in the management of our great state's natural resources.

We would like to extend a heartfelt **thank you** to everyone in your SWCD who ensures this important work in conservation continues. Your efforts make a difference, and we are honored to be part of this journey with you!

Abrahamson Forest Stewardship Plan

Location Information

Parcel Number 16-0011800
Township Name Little Elk
TWP, Range, Section 130N, 32W, 13
Major Watershed Mississippi-Brainerd
Minor Watershed Little Elk R. 10056

Project Information

Project Type Ecological
Practice Types Forest Mgmt
Project Codes 106
Field Technicians Christiansen
Engineering Assistance Jaden Bjorklund

Resource Concern and Project Purpose Description

131-acre tract split between four parcels. Property is located within the high priority management zone regarding habitat/forestry and groundwater resource concerns of the Mississippi-Brainerd 1W1P.

Funding Information

Plan Estimate

1,479.00

Cost Share

75% 1,109.25

Final Invoice (s)

Submitted at a later date

Cost Share Payment Amount

Submitted at a later date

Funding Source

Mississippi Brainerd WBIF 1,109.25
C24-0198

The max amount of cost-share allowable through policy is \$1,200.





Hendrickson Well Sealing Project

Location Information		Project Information	
Parcel Number	16-0000100	Project Type	Ecological
Township Name	Little Elk	Practice Types	Well Decommissioning
TWP, Range, Section	130, 32, 13	Project Codes	351
Major Watershed	Mississippi-Brainerd	Field Technicians	Deja Anton
Minor Watershed	Little Elk R. 10056	Engineering Assistance	N/A
POA Targeted Initiative:	Safe Passages: Protect Surface Waters through Cost-share Practices		
Resource Concern and Project Purpose Description			
Sealing an old/abandon well located in the house			
Alternative Conservation or Management Practice(s) Considered			
Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause.			
Funding Information			
High Bid & Contractor Name	Low Bid & Contractor Name	Cost Share %	Funding Amount
A& J Well Drilling	Northland Drilling Inc.		
\$790	\$325	75%	\$243.75
Final Invoice (s)	TBD	Cost Share Payment Amount	TBD
Funding Source	C24-0198 Mississippi Brainerd WBIF	TBD	
	Landowner Amount	TBD	



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Hendrickson Well Decommissioning Encumbering Request Prepared by Sarah Katterhagen for 3/13/2025 Board Meeting

J-V Feeders Feedlot Fix

Location Information

Parcel Number 05-0000501&0000400
 Township Name Burleene

 TWP, Range, Section 130-35-1
 Major Watershed Long Prairie
 Minor Watershed 14048- Freemans Creek

Project Information

Project Type Engineered
 Practice Types Ag Waste Pit,
 Waste Transfer,
 Safety Fence
 Project Codes 313, 360, 382, 634
 Field Technicians Anton
 Engineering Assistance Nathan Pesta. PE

Resource Concern and Project Purpose Description

The resource concern is mainly groundwater, wetland complex habitat protection, and feedlot watershed runoff with connectivity to Freeman's Creek, a tributary of the Long Prairie River. This was the location of a substantial feedlot/manure violation prior to Joe purchasing this site. This site has been significantly cleaned up but to meet compliance, the site still needs the pit upgraded, lot runoff controls added, improvements to waste transfer, and silage runoff collection and treatment. The existing pit will be upgraded to current standards, a second pit will be added to collect silage and north lot runoff, and transfer pipes and scrape lanes for waste transfer will be drawn into the plan for more efficient waste handling. This is one of the Big 3 Feedlot remaining environmental concerns in Todd County to be fixed. Joe has been on the cost-share list since 2017, and has finally received funding. Wells south of the farm have High Nitrates due to prior land abuse in the violation period.

Funding Information

Nick Harren Est. \$703,000 Cost Share Not Exceeding
 75%

Final Invoice (s) TBD Cost Share Payment Amount \$66,078 MAX
 Funding Source FY24/25 Riparian Aid TBD

This is in combination with federal funding. The two funding sources combined shall not equal more than 75% of the total Project Cost.

Reductions

COD 15,184 lbs.
 Nitrogen 844 lbs.
 Coliform 1.3E+16
 BOD 3,374 lbs.
 Phos. 287 lbs.

Reduction Notes

This site is one of the "Big 3" feedlot environmental sites on concern in Todd County as evidenced by its project reductions. Reductions calculated by K2 Engineering.

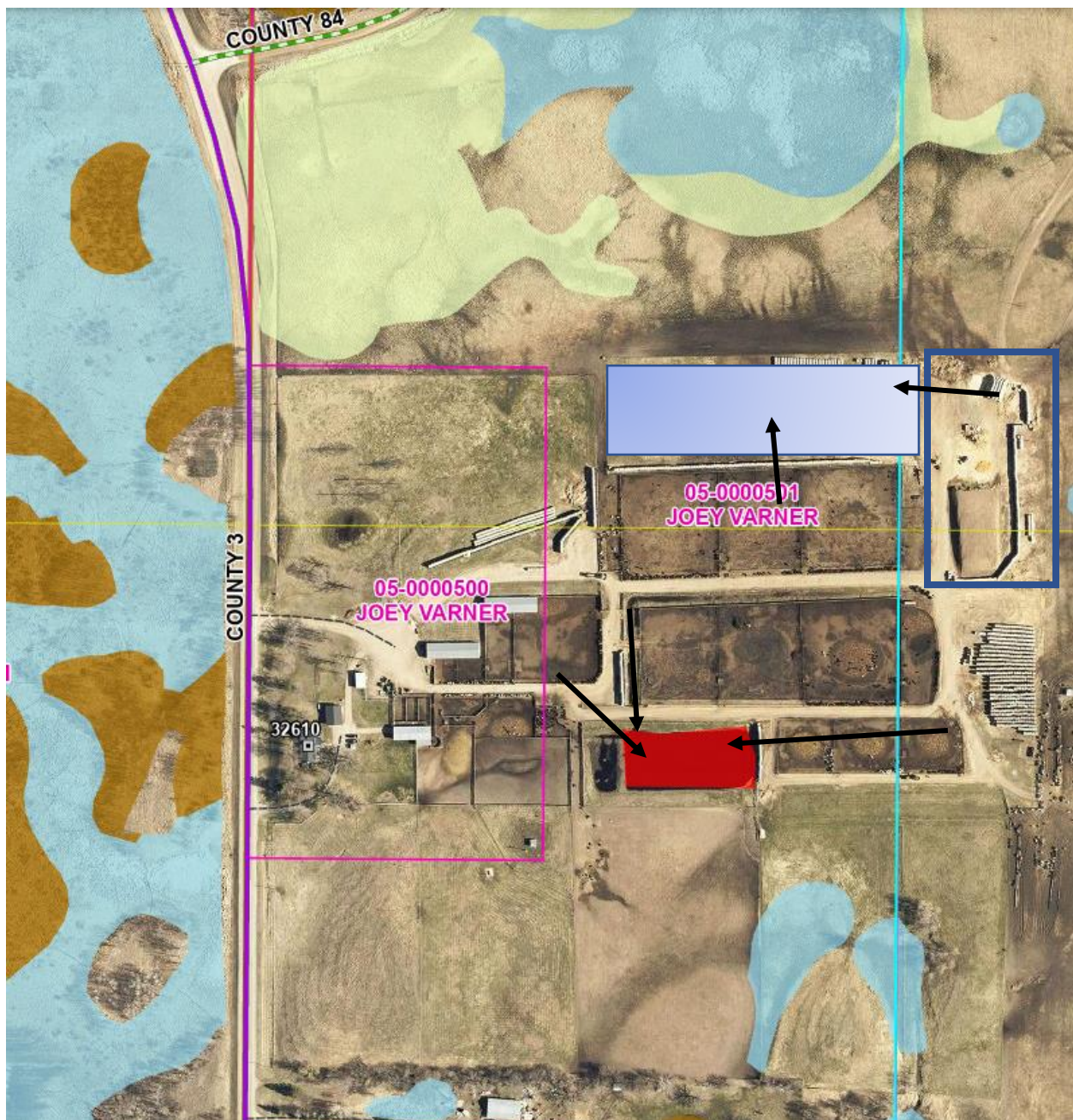
KEY:

Faded Purple Box = proposed new pit

Red Box = existing pit to be upgraded and enlarged

Black arrows show direction of feedlot runoff flow and collection.

Greens, blues, and browns indicate wetland complex.



Varner Piggyback Feedlot Fix Request Submitted by Deja Anton for March 13, 2025 SWCD

Kevin Grondahl Shoreland Buffer & Bank Stabilization

Location Information		Project Information	
Parcel Number	26-0043100	Project Type	Erosion Control-Riparian
Township Name	Ward	Practice Type	Critical Area Planting & Streambank and Shoreline Protection
TWP, Range, Section	T131, R33W, Section 1	Project Code	342 & 580
Major Watershed	Long Prairie	Field Technician	Josh Votruba
Minor Watershed	14038 – Turtle Creek	Technical Assistance	Ross Reiffenberger

Resource Concern:

Soil erosion into Turtle Lake. An old failing retaining wall at the water's edge on property will be removed, and then be replaced by rock rip with a native buffer seeded behind it. This completed project will result in greater bank stabilization, which will result in less sediment eroding from the bank and entering Turtle Lake.

Funding Information

High Bid	Low Bid	Cost Share	
\$19,424.00	\$11,370.00	75%	\$8,527.50
Statema Backhoe	Eagle's View Landscaping		

Final Invoice (s)	\$11,370.00	Cost Share Payment Amount	\$8,527.50
Funding Source	FY 24 Riparian		
	FY & Grant Name.		FY & Grant Name.



Location of project above in red



Final Engineer Design Plan – Existing retaining wall by water’s edge will be removed, bank then will be regraded to a 3:1 slope. Rock rip rap then will be installed on the new 3:1 slope. An approximately 570 Square foot area behind rock rip rap will be seeded into a native riparian seed mix.



Grass area currently behind retaining wall will be planted into a native buffer consisting of a native riparian seed mix



Failing retaining wall will be removed and replaced with rip rap



View of flat area to be seeded into native buffer



First stage of construction completed in November 2024. Retaining wall at water's edge was removed and bank was sloped at a 3 to 1 slope with non-woven filter fabric installed over the slope. Behind the black filter fabric, a native seed mix was seeded and erosion control blanket installed over top of seed.

Kevin Grondahl Shoreland Stabilization & Buffer, Submitted by Josh Votruba 2/25/25



Final stage of construction completed in January 2025. Contractor used the public access on Turtle Lake not far from the Grondahl property and drove equipment onto the ice to easily access the shoreline to install the rock. Rock rip-rap was installed on top of the bank on the black non-woven filter fabric.

Kevin Grondahl Shoreland Stabilization & Buffer, Submitted by Josh Votruba 2/25/25

Becker Feedlot Fix Project

Location Information

Parcel Number 07-0013100
Township Name Eagle Valley

TWP, Range, Section T131N R34W Sec14
Major Watershed Long Prairie
Minor Watershed 14062

Project Information

Project Type Engineered
Practice Types Heavy Use Area
Protection, Waste
Storage Facility
Project Codes 561, 313
Field Technicians Tim Ebnet
Engineering Assistance Ross
Reiffenberger, PE;
Luke Herkenoff-
WCTSA;

Resource Concern and Project Purpose Description

Open lot runoff not meeting MinnFARM standards. Two solid manure stacking slabs, graded open lots, settling basin and a vegetative treatment area is planned for this project. **An excessive amount of black soil was discovered in the open lot area requiring more excavation and fill increasing costs.** Connectivity to an intermittent stream that reaches Eagle Creek. Eagle Creek is impaired for E.coli. Bacteria is a priority issue in a priority area in the Long Prairie 1W1P and 2023-24 Implementation Schedule.

March 13, 2025 update- Engineer estimates for the volume of black dirt removal and sand base were far under actual due to an elevation discrepancy. The invoice came in at \$94,424 as opposed to the engineer estimate at \$29,744. If the engineer signs off on the full volume, this would mean an increase in cost-share of \$41,074 or in combination with the previous amount approved, a total cost-share payment of \$70,818. An amendment request is being prepared and will be ready for consideration for approval pending engineer sign off and Long Prairie Steering Committee Approval.

Funding Information for original request:

Bid	Cost Share
\$29,744.00	75% \$22,308.00

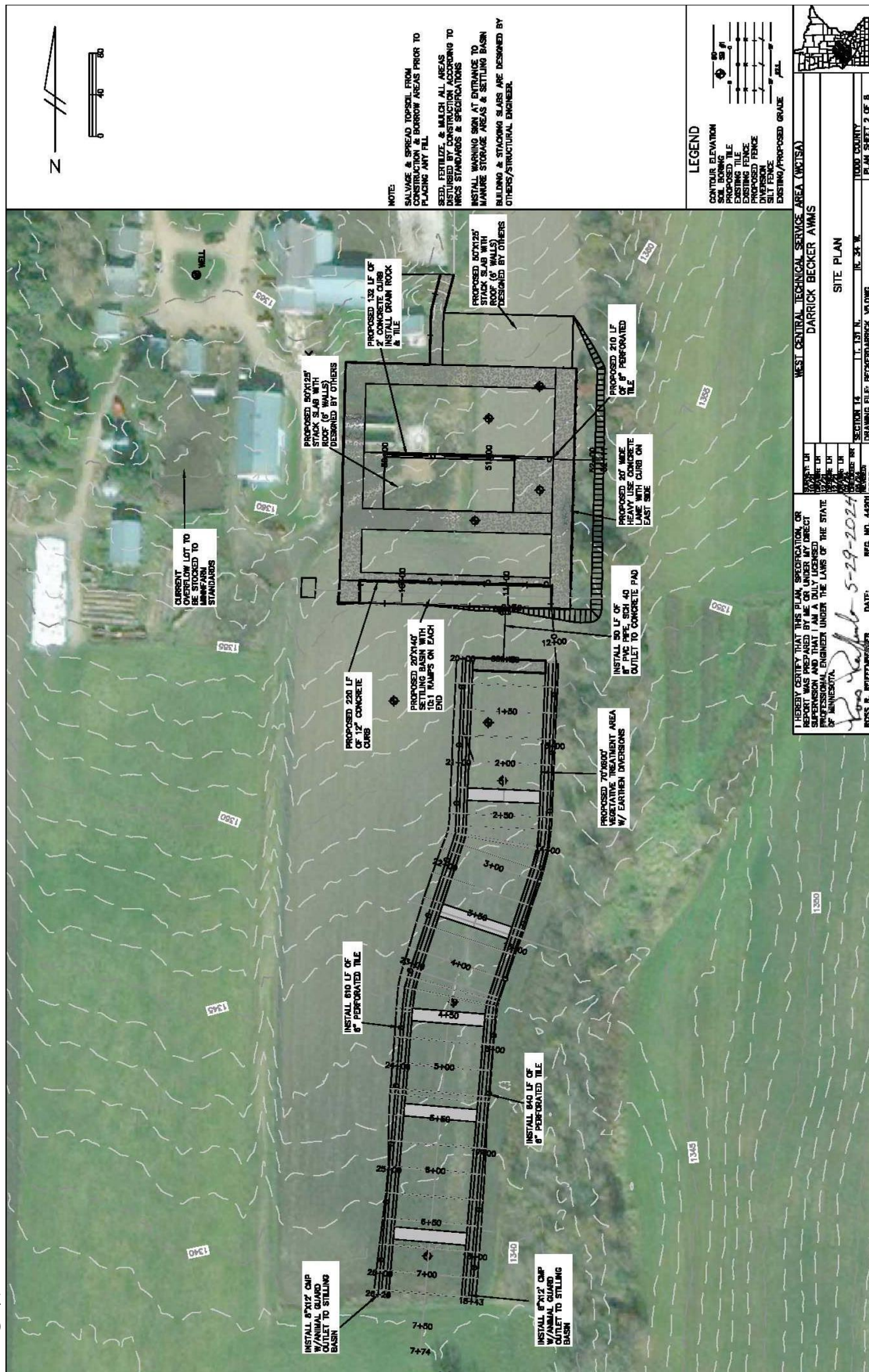
Final Invoice (s)	94,424	Cost Share Payment Amount	TBD
Funding Source	FY23 Long Prairie WBIF (Supplemental)	\$TBD	

Reductions

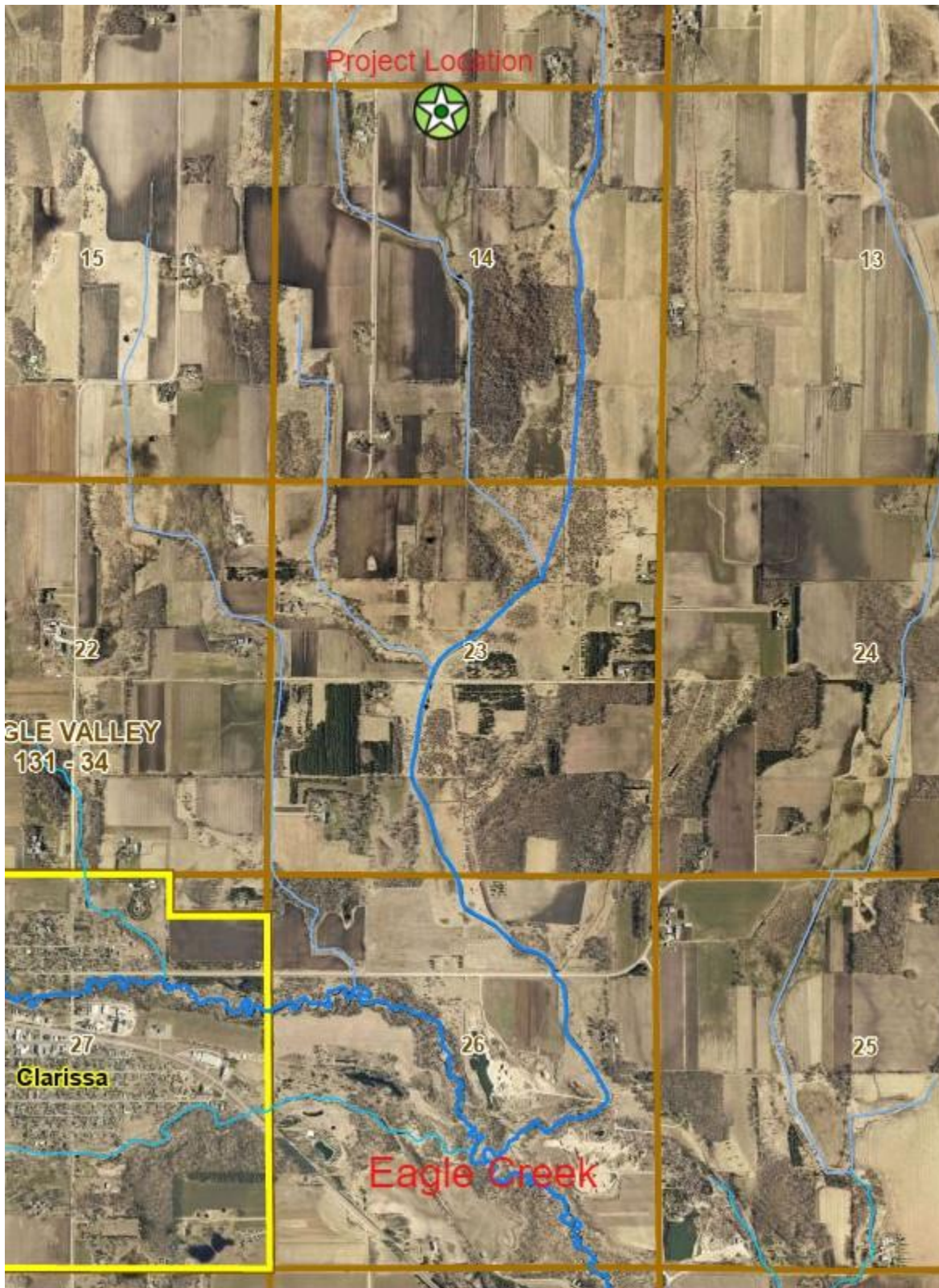
	After	Reduction Notes
COD	744 lbs	MinnFARM Feedlot runoff model.
Nitrogen	41 lbs	
Fecal Coliform	1.3E+14	
BOD	165 lbs	
Phosphorus	14 lbs	

Becker Feedlot Fix, submitted by Tim Ebnet, 07/31/2024 and taken over by District Manager Deja Anton for payment consideration , March 13, 2025

Beck
for p



nton



Becker Feedlot Fix, submitted by Tim Ebnet, 07/31/2024 and taken over by District Manager Deja Anton for payment consideration , March 13, 2025



Mosher Forest Stewardship Plan Pay-out Request

Location Information

Parcel Number	05-0001300
Township Name	Burleene
TWP, Range, Section	130, 35, 2
Major Watershed	Long Prairie
Minor Watershed	14048 (Freeman Creek)

Project Information

Project Type	Ecological
Practice Types	Forest Stewardship Plan
Project Codes	106
Field Technicians	Deja Anton
Engineering Assistance	Erik Eggen

POA Targeted Initiative: Soil Profiles: Protect Land Productivity with Effective Soil and Nutrient Management

Resource Concern and Project Purpose Description

Project: Continue a Forest Stewardship Plan for 80-acre hardwood parcel to protect a large shallow marsh and wooded swamp wetland complex. North of this property is large acreage tillage. Directly east and “downstream” of this property, starting on this property, the large wetland complex through ditching has direct connection with Freeman’s Creek. Freeman’s Creek is a direct conduit to the Long Prairie river. This plan and parcel serves as an upland buffer for phosphorus and sediment leading to DNR water flows and public waters to the north to Eagle Creek, as flood and groundwater protection. Landowner is looking for increased plant diversity for wildlife habitat for hunting and firewood.

Alternative Conservation or Management Practice(s) Considered

Alternative management practices were weighed regarding cost analysis, habitat and wildlife benefits, practicality of practices, long-term sustainability, maintenance requirements, and effective resolution of cause. Alternative options are to not manage the forest, decreasing carbon sequestration opportunities, or to manage for profitability only.

Funding Information

Bid & Contractor Name	Cost Share %	Funding Request
Timberlane Forestry	75%	\$562.50

Final Invoice (s)	700	Cost Share Payment Amount	\$525.00
Funding Source	FY23 LP LCCMR		\$525



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Mosher Forest Stewardship Plan. Payout for 03/13/2025. Submitted by Deja Anton



Date	Type	Management Activity
early 1900's	area	Settlers clear-cut most of the pine and aspen in this area. The area then burned and the uplands were converted to farmland.
1930's	All	Area farms settled the area and this property were openly grazed. Fenced in the 1930-50's. Drainage ditching is a common practice.
1950's	area	The area was cut again and naturally regenerated.
1960's	all	Farming and grazing are the main land uses.
1960's	all	Farming is at an all-time high. This property is used for farming and grazing cattle. Old openings and fence lines still exist.
1970's-1990's	all	Area farming dwindles. Land use changes and hunting and recreation are on the increase.
to present	all	Property maintained for wildlife and hunting. Plan updated 2015.
2015	all	Forest Stewardship Plan and 2c.
2025	all	Updated Forest Stewardship Plan.
2027	1,2	Consider harvesting/thinning the aspen, birch, basswood, and maple and thin the red oak. Leave groups of smaller trees together.
2035	all	Update FSP every ten years.



The **Wilson's phalarope** is a Natural Heritage breed for this area. It is considered a rare species. It feeds on aquatic invertebrates and insects through probing with its long beak and by swimming in tight circles to create whirlpools that brings prey to the water's surface.

Kolodji FSP Request

Location Information

Parcel Number	07-0027300
Township Name	Eagle Valley
TWP, Range, Section	T131-R34- Sect. 23
Major Watershed	Long Prairie
Minor Watershed	14062 Unknown

Project Information

Project Type	Ecological
Practice Types	FSP
Project Codes	106
Field Technicians	Deja Anton
Consultant/ Plan Writer	Erik Eggan

POA Targeted Initiative: **Safe Passages: Protect Surface Waters through Cost-share Practices**

Resource Concern and Project Purpose Description

The practice will cover 160 acres of land planted in mainly softwoods with a direct connection to Eagle Creek through ditching. The land lies in a priority area for long-term soil and water quality protection activities for the Long Prairie 1W1P. The land is hilly, sloping towards the ditch and has adjacent forestlands to the east. The objective of keeping this parcel under a FSP plan even though the owner is taking advantage of a 2C status, is for long-term protection of the ditch system between the hills. By keeping the land in trees, buffering qualities and soil resiliency reduce the amount of run-off, erosion, and phosphorous coming off the land with root uptake, and building soil structure with water holding capacity. This soil is subject to erosion.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause. Alternate ideas would be to keep in under a plan, to manage the conifers, to take it out of 2C status would could lead to further agricultural activity, or to place the land in long-term protection for which there is currently no remaining funds.

Funding Information

Cost Estimate	Contractor Name	Cost Share %	Funding Amount
\$700.00	Erik Eggan- Timberlane Forestry	75%	\$525.00

Final Invoice (s)	\$700	Cost Share Payment Amount	\$525.00
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Funding Source	FY23 LCCMR- LP	\$525
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Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Kolodji FSP Payout Request Submitted by Deja Anton, 03.13.2025

Excerpt from Plan- Points of Interest:

General Description

The Kolodji family purchased 160 acres in the early 1900's. The land is located about 2 miles NE of Clarissa, MN off 354th St. The grandparents and parents farmed the property with dairy cattle and various field crops. The property has not been farmed since 1999 and most of the fields went into the CRP program. They were planted to a variety of trees including black and white spruce, Norway pine and tamarack. These trees are growing well. Some of the fields were planted back to native prairie grasses. They use their property for hunting in the fall. They have also harvested some of the firewood in the past and like to manage the forests for wildlife, timber value, and water quality. There are some wetlands on the property that are used by waterfowl, amphibians and other wildlife. **These ponds and wetlands also help control flooding as they hold large amounts of rainfall and slowly dissipate it back into the ground water.** The area is easily accessible with trails throughout the property. The land drains south into the Eagle Creek waters

34 Acres Northern Hardwoods:

These types are mixed northern hardwoods including **red and white oak, basswood, hard and soft maple, aspen, birch, and ash.** This is a nice stand of hardwoods that is tall and straight with minimal bole defect and no underbrush!! The most **dominant species** in the mixed hardwoods is **red oak.** **Maple and basswood are also prominent species.** Other species present are **aspen, ash, hard maple, birch, elm, ironwood, and hophornbeam.** The markets for basswood are poor, thus this is a hard tree to utilize. . This stand is mature and starting to show signs of decay. The aspen and birch are dying out and slowly being replaced by maple, basswood and oak. **The medium quality of the oak is due to grazing in the past.**

4 acres of lowland conifers:

Management Recommendations; Leave timber stand. These conifer types provide excellent deer cover during hunting season. Large remote areas like this are difficult to hunt and allow many deer to reach maturity. The spruce bogs also hold large amounts of water aiding in flood control.

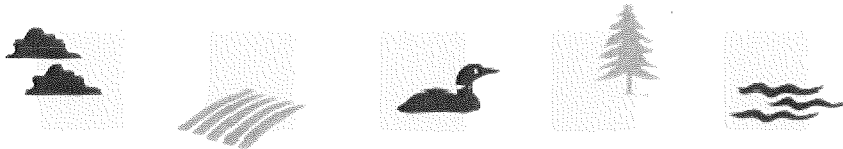
62 acres of young mixed Conifer Plantation:

This stand is a mix of white and black spruce, Norway pine and tamarack. It was machine planted in the early 2000s and has not been thinned. The 15' tall trees are tight and are growing well and should be due for thinning in about ten years. As in the other plantations, there are areas of aspen and birch volunteers in the stand. In the old days these were weeded out with much labor and cost. Today we do not need to spend the energy, and in fact this diversity is desirable for wildlife. The trees are growing at a rate of 1 ½ feet per year which is average to good for Norway pine.

Alternative Recommendation; In ten years, selectively thin this type in **swaths.** Make swaths through the pine at 45-degree angles to the rows to reduce the visual impact and still provide privacy. Leave the young interplanted trees in the swaths for additional cover. **Swath thinning across the rows reduces the risk of reserve trees bending or snapping over time.**

Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Kolodji FSP Payout Request Submitted by Deja Anton, 03.13.2025



AREA 2 ENVIROTHON 2025

**Benton SWCD
Douglas SWCD
Morrison SWCD
Stevens SWCD**

**Big Stone SWCD
Kandiyohi SWCD
Pope SWCD
Swift SWCD**

**Chippewa SWCD
Meeker SWCD
Stearns SWCD
Todd SWCD**

February 13, 2024

TO: District Supervisors – Area 2

FROM: Starla Arceneau
Area 2 Envirothon, Secretary/Treasurer

RE: 2025 Area 2 Envirothon Sponsorship

This letter is a funding request to the Area II Districts to submit their 2025 Sponsorship Dollars for the Area 2 Envirothon that will take place in April at the Prairie Woods Environmental Center near Spicer. We encourage all the districts to support this great educational event for students, including those Districts who do not have schools participating. We also encourage District Staff to become involved by volunteering to help at this year's Envirothon.

Judy from Stevens SWCD will be coordinating the 2025 Envirothon and the Envirothon Committee has in the past been instrumental in helping with fund raising, registration, setup, food, bookkeeping, and decision making.

It takes a budget of approximately \$2,700 to host an Envirothon each year. Our committee is once again asking each District to contribute \$150 towards this budget. We appreciate your support and are looking forward to another successful Envirothon in 2025.

Contribution checks should be written out to Area 2 Envirothon and mailed to:

**Douglas SWCD
C/O Starla Arceneau
900 Robert St Suite 102
Alexandria, MN 56308**

Thanks in advance for your support!

TODD COUNTY SOIL AND WATER BOARD OF SUPERVISORS

A POLICY ESTABLISHING UNIQUE COST-SHARE RATES FOR THE C25-0169

PRIORITY ONE: BIG SWAN LAKE PHOPHORUS REDUCTION GRANT

WHEREAS, TODD SWCD has established Resolution #20240808-5.4 for rates on all cost-shared practices;

WHEREAS, it has been further resolved within this policy that in the event a contract meets all the following qualifiers:

- The practice directly addresses one of the priority issue statements written into a plan or implementation schedule,
- The practice is in a targeted resource area specifically outlined in the work plan or implementation schedule,
- The practice requires no long-term Operation or Maintenance Plan on the part of the Land Occupier (s) following installation,
- The SWCD has obtained a 10% grant match from an alternative fund source ahead of the contract going into effect,

A higher percentage base cost allowance not to exceed 100% of the total cost may be set at the SWCD Board's discretion;

WHEREAS, the Swan Lake Association in conjunction with the SWCD was awarded a competitive Clean Water Fund grant from BWSR specifically for the purpose of Alum Treatment, a practice meeting all of the aforementioned qualifiers:

- lying in a targeted, a Priority One Area of the Mississippi Brainerd 1W1P,
- addressing the phosphorus reduction goal within the plan,
- having no Operation and Maintenance outside of the direct application times, and
- having clearly defined the 10% match sources.

NOW, THEREFORE BE IT RESOLVED, that for the practice of alum treatment found within the C25-0169 Priority One: Big Swan Lake Phosphorus Reduction Grant, a higher based cost-share rate not to exceed 100% of the total practice cost is set by the SWCD Board, which is also not to exceed 90% unless other match sources fulfill the overall grant requirement of 10% match ahead of the practice installment.

_____ SWCD Board Chair Date: _____

_____ District Manager Date: _____

TODD COUNTY SOIL AND WATER BOARD OF SUPERVISORS

A RESOLUTION ESTABLISHING PRACTICE COST-SHARE RATES FOR ALL FUND SOURCES

WHEREAS, the State of Minnesota has adopted Statute 103.B801 *Comprehensive Management Planning Program*, now commonly referred to as One Watershed, One Plans (1W1P) or comprehensive watershed management plans to focus on the implementation of prioritized and targeted actions outlined within these plans, including the installation of *location specific* best management practices, capable of achieving measurable progress (subd.2 (5);

WHEREAS, the Board of Soil and Water Resources (BWSR) provides watershed- based implementation funding (WBIF) to Soil and Water Conservation Districts (SWCDs) to share costs with land occupiers for specific prioritized practices in targeted locations;

WHEREAS, SWCD boards may set local cost-share percentages prior to receiving any applications from land occupiers, up to the maximum rate identified in BWSR Policy, and

WHEREAS, Todd SWCD also has access to other federal, state, county, and local sources funding for land occupier cost-share, and

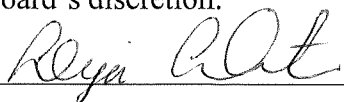
WHEREAS, consistency in district cost-share rates increases clarity in contract communications, efficiencies in process, and reductions human err

BE IT RESOLVED, that the Todd SWCD Board approves establishing a cost-share percentage rate of up to 75% of the total actual cost of design, materials, labor* and installation charges of any best management practice contract

BE IT FURTHER RESOLVED, in the event that a contract meets all of the following qualifiers:

- The practice directly addresses one of the priority issue statements written into the plan or implementation schedule,
- The practice is in a targeted resource area specifically outlined in the work plan or implementation schedule,
- The practice requires no long-term Operation or Maintenance Plan on the part of the land occupier following installation (i.e. impoundment practice or having a recorded maintenance easement with an outside entity),
- A 10% grant match has been obtained by the SWCD from an alternative fund source ahead of the contract going into effect,

a higher percentage based cost-share allowance not to exceed 100% of the total costs may be set at the SWCD Board's discretion.



District Manager

8/8/2024

Date



Chairperson

8/8/2024

Date

* Land Occupier In-kind Labor to be based off the most recent publication of the Nebraska Farm Custom Rate Survey, Resolution # 20190314-02® 20240808-5.3

** Follow the Scoring Guide for the Sealing of Irrigation Wells adopted January 1, 2012

Page 1 of 1

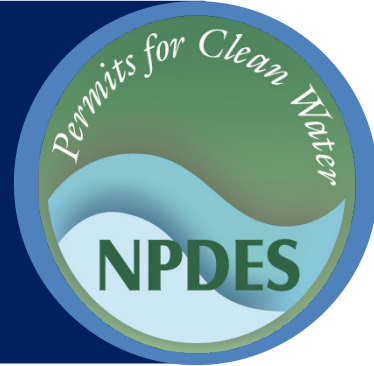
Board Action Tracking Number: 20240808-5.4

Null Resolution 20240613-5.3 - 8/8/2024

Null Resolution 20220908-01 - 6/13/2024

Stormwater Best Management Practice

Alum Injection



Minimum Measure: Post Construction Stormwater Management in New Development and Redevelopment

Subcategory: Other

Description

The process of adding aluminum sulfate salt—otherwise known as alum—to stormwater is called alum injection. Alum combines with fine particles to merge into larger particles. Alum injection is particularly effective at reducing concentrations of soluble and particulate phosphorus, but the process is also applicable to other pollutants, particularly those associated with sediments. When stormwater professionals inject alum into stormwater, it forms precipitates of aluminum phosphate and aluminum hydroxide. These precipitates can combine with suspended solids, heavy metals and some microorganisms to settle into the sediment in a highly stable, inert state (Harper, 2007). A common term for the collected mass of alum precipitates, pollutants and sediments is floc.

Applicability

The primary use of alum injection is to reduce phosphorus concentrations, though alum injection can also be a pretreatment step to reduce turbidity, total suspended solids and bacteria (Kurz, 1998).

The most common application method is in-line alum injection, which is adding alum to stormwater within an existing storm sewer system before discharging it into a downstream basin. Due to high installation and operating costs, alum injection is most effective for large volumes of water that a system either conveys from a large drainage area or stores in a large basin. If the design requires floc recovery and disposal, adding a settling basin can allow for easy draining or dredging.

While the most common use of alum is as an in-line treatment of stormwater, another use is as an in situ treatment of surface waters such as lakes (Welch and Cooke, 1999; Harper, 2007), reservoirs and combined sewer overflow storage areas. In some cases, such as in combined sewer overflow storage areas, design engineers should develop a floc management plan to allow for the regular retrieval and disposal of accumulated floc. However, in lakes and reservoirs, floc



Three on-shore alum storage tanks are being filled from tanker trucks in the background. On the water, there is a barge with alum distribution tanks and lines.

Credit: Dan Bennett, 2016

generally settles to the bottom, where it combines with the natural sediment.

Operators may have to adjust pH levels before or after alum dosing because the addition of alum makes water more acidic. Ferric chloride, which behaves similarly to alum but does not impact pH to the same extent, may be a suitable option for pH-sensitive waters (Pitt et al., 2004).

Siting and Design Considerations

In-Line Injection

Alum injection treatment systems generally consist of three parts: a flow-weighted dosing system that often fits inside a storm sewer manhole; remotely located storage tanks that provide alum to the dosing device; and a downstream basin with low flow velocities that allow the alum, pollutants, and sediments to settle out.

Operators determine dosage rates, which range from 5 to 10 milligrams of alum per liter, on a flow-weighted basis during storm events (Harper, 2007). The operator can add other chemicals, such as sodium hydroxide or lime, to adjust the pH before or after the injection

process to maintain the optimal pH range. For the alum floc itself, a pH range of 5.5 to 7.5 allows for minimum solubility of aluminum and thus maximum stability of the floc. Where receiving waters are subject to water quality standards for pH to protect aquatic biota, it is important that this stability range does not conflict with any standards. Chemical storage tanks should be large enough to minimize the frequency at which it is necessary to refill them.

In addition to a settling pond, operators may install a separate floc collection pump-out facility to reduce the chance of resuspension and transport of floc to receiving waterbodies. Incorporation of a sump or containment area may also make floc disposal easier (Harper, 2007). Proper disposal of the floc that settles in downstream basins is important because it may contain high concentrations of dissolved chemicals, metals, or viable bacteria and viruses (Kurz, 1998). Floc disposal can occur via a sanitary sewer system or a sludge drying bed with subsequent landfill disposal though prior approval is needed from the publicly owned treatment work. The publicly owned treatment work will typically require a permit for floc disposal, as the quantity of sludge a site produces can be as much as 0.5 percent of the volume of water the system treats (Gibb et al., 1991).



A barge fitted with specialized equipment (tanks and distribution lines) can evenly distribute alum in large surface water bodies.

Photo Credit: Dan Bennett, 2016

In Situ Application

In situ alum applications generally address internal phosphorus loading from lake or reservoir sediments. Phosphorus loading within a waterbody occurs when a

waterbody receives stormwater with high phosphorus concentrations over a long period of time, causing sediments to develop equally high phosphorus concentrations. Some sediments, such as clays, can also be naturally high in phosphorus. Water quality fluctuations can temporarily reduce phosphorus concentrations in the water, causing phosphorus that has bound to sediments to leach into the water (NALMS, 2004). In situ alum application can bind sediment phosphorus and reduce this leaching effect. However, consideration of in situ alum application should only occur after other types of stormwater controls have reduced stormwater loadings.

To design an in situ alum treatment plan, there should be preliminary water quality investigations to identify potential reactants, targeted pollutants and the degree of treatment desired. Dosing generally occurs via boat-mounted mechanical sprayers over the course of one to several days, depending on the size of the waterbody.

Limitations

While alum injection has shown effectiveness as a stormwater treatment method, it has several limitations, including the following:

- Limited information is available about the long-term effects of alum injection on downstream biota.
- Alum injection requires much greater levels of ongoing operation and maintenance than most other post-construction stormwater treatment controls.
- Operators should carefully monitor and adjust chemical additions during the alum injection process to prevent negative effects on downstream waters, including toxic effects of aluminum or other heavy metals.
- Operators may need to dispose of the precipitates from the alum in a particular manner, depending on local regulations.
- Alum injection is typically not cost-effective for drainage areas less than 50 acres.

Maintenance Considerations

Proper operation and maintenance of an alum treatment system is critical. Typical actions include:

- Routine inspection and repair of equipment, including the dosing device and pump-out facility.
- Adjusting the dosage of alum and other chemicals by a trained operator to maintain consistent operation if flows through the basin vary.
- Regular disposal of floc stored on-site in drying beds.
- Periodic dredging of the settling basin to dispose of accumulated floc.

Effectiveness

When its designs are correct, alum injection can result in total phosphorus reductions of 85 to 95 percent, total suspended solids reductions in excess of 95 percent and bacteria reductions in excess of 99 percent. Alum injection can reduce total nitrogen concentrations by around 50 percent, though results vary and highly depend on nitrogen speciation (Harper, 2007; Pinellas County, 2017). There have been reports of lower rates of total phosphorus removal, with influent total phosphorus values of 0.2 to 0.3 milligrams per liter being reduced to around 0.1 milligrams per liter or fewer (approximately 40 percent reductions), but these were likely due to an undersized settling basin (Carr, 1998). For information regarding cost per kilogram of pollutant removed, refer to the “Cost Considerations” section below.

For in situ lake and reservoir applications, a single application can be effective for 5 to 15 years, using sustained reductions in phosphorus and algal concentrations as a metric (Welch and Cooke, 1999). In some cases, such as areas where high stormwater loadings continue or areas with unique sediment chemistry, operators may want more frequent applications (NALMS, 2004).

Cost Considerations

Alum injection is a relatively expensive practice. A 2007 life cycle cost analysis of four large-scale stormwater treatment facilities found total costs—including capital, operation and maintenance costs over a 20-year period—to be between \$1 and \$4 million (Harper, 2007). However, when considering the cost versus weight of nutrients that alum injection facilities removed, these facilities performed better than standard wet detention facilities. Moreover, alum injection facilities generally require less space than their conventional post-construction control counterparts. In terms of cost per kilogram of pollutant removed, alum injection is an affordable option for removing total suspended solids, with a cost between \$30 to \$79 per kilogram removed. Nitrogen and phosphorus removal costs vary between \$314 and \$4,166 per kilogram and \$1,736 and \$10,496 per kilogram removed, respectively (Harper, 2007).

Additional Information

Additional information on related practices and the Phase II MS4 program can be found at EPA's National Menu of Best Management Practices (BMPs) for Stormwater website

References

- Carr, D. (1998). *An assessment of an in-line injection facility used to treat stormwater runoff in Pinellas County, Florida*. Southwest Florida Water Management District.
- Gibb, A., Bennet, B., & Birkbeck, A. (1991). *Urban runoff quality and treatment: A comprehensive review* (Document No. 2-51-246 [242]). Prepared for the Greater Vancouver Regional District, the Municipality of Surrey, British Columbia, Ministry of Transportation and Highways, and British Columbia Ministry of Advanced Education and Training.
- Harper, H. H. (2007). *Current research and trends in alum treatment of stormwater runoff*. Environmental Research and Design, Inc.

Kurz, R. (1998). Removal of microbial indicators from stormwater using sand filtration, wet detention, and alum treatment best management practices. Southwest Florida Water Management District.

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Pinellas County. (2017). *Pinellas County stormwater manual*.

Pitt, R., Clark, S., Johnson, P. D., Morquecho, R., Gill, S., & Pratap, M. (2004). High level treatment of stormwater heavy metals. In G. Sehlke, D. F. Hayes, & D. K. Stevens (eds.), *Critical transitions in water and environmental resources management* (pp. 1–10).

Welch, E. B., & Cooke, G. D. (1999). Effectiveness and longevity of phosphorus inactivation with alum. *Lake and Reservoir Management*, 15(1), 5–27.

Disclaimer

This fact sheet is intended to be used for informational purposes only. These examples and references are not intended to be comprehensive and do not preclude the use of other technically sound practices. State or local requirements may apply.



Tennessee Warning Notification

Todd Soil and Water Conservation District (SWCD) would like to provide all partnering landowners with the information they need to decide whether they would like to participate in our programs. The information you provide is considered public information, and can be retrieved upon request from any member of the public. Here is a list of specific data the SWCD will request when you prepare to partake in Todd SWCD cost-share programs and how we use this data:

1. **Name(s) and parcel information-** These two pieces of information are used as the main identifiers for your project, as a title for the project, as a mechanism for tracking and filing in the SWCD electronic and hard files, and can be reported to the Board of Soil and Water Resources in the state E-Link Data base. This information can be entered into the Todd County Public GIS Viewer and ArcView to view your property from an aerial photograph or to find the best driving route to your property.
2. **Address-** This information allows Todd SWCD to send informational documents pertaining to the project to your residence. Information may include project designs, bid packets, cost estimates, cost-share approval letters, payment vouchers, and permitting information. This information can be typed in to the Todd County GIS Viewer and ArcView to view your property from an aerial photograph or to find the best driving route to your property. Our technicians and engineers may enter your address into Google Maps or other similar programs that offer directions. It allows Todd County to send a check for payment to your residence.
3. **Legal description of property and project type-** This information is captured so that we can map the location of the project both internally in our electronic files, and in the State E-link database. It is also used on contracts, permits, and affidavits of record that may be required by our programs.
4. **Project cost and % cost-shared-** This information is presented to the SWCD Board for contract and payment approval consideration. This information is listed on the cost-share contract which is public information.
5. **Signatures:** Signatures are required on contracts, vouchers, permits, engineer plans, utility notices, and operation and maintenance plans and other documents.

All of the above information (1-5) may be referenced on the Board of Supervisors meeting agenda and Board packet, can be posted to the Todd SWCD and County website and is discussed in open meetings led by SWCD supervisors and Todd County Commissioners. These meetings are open to the public.

All of the above information (1-5) is required to be provided by you in order to enter into contract with Todd SWCD and receive payments.

6. **Telephone numbers and emails-** This information is used to correspond with you about your project. If you provide it on a document, this information becomes public information.

It is important to note that any data provided to the SWCD may be shared upon court order, and can be provided to the state or legislative auditor.

I have received this information and understand the implications of providing data to the SWCD.

Signed:

Date: _____

Cost-Share Applicant Assurance Statement

I, _____ (the applicant, aka land Occupier), do acknowledge that Todd SWCD has a fiduciary responsibility to the tax payers of Todd County to assure that cost-share recipients are in good standing with local rules, programs and ordinance. In my application for cost-share, I do attest the following:

Initial:

_____ I have no unresolved violations with Todd County Ordinance and County Programs such as the Wetland Conservation Act, the County Feedlot Program, and the Buffer Act for riparian protection.

_____ My septic system is NOT an Imminent Threat to Public Health or Safety or in a violation status requiring an immediate upgrade.

_____ I do not owe Todd County back taxes on this property.

AND regarding cost-share contracts:

_____ In the event of property transfer, I do fully understand it is my obligation to disclose this contract, the associated operation and maintenance plan, and the contract end date with any and all recipients of the property transaction when the contract is still active.

_____ I acknowledge that it is my responsibility to choose the contractor/consultant to carry out the work outlined in the Cost-share Contract. I am obligated to pay the contractor's invoice in full, and any billing disputes are to be resolved solely between myself and the chosen contractor/consultant. SWCD payment is contingent upon the prompt receipt of accurate invoices formatted as per the program requirements from which the cost-share is funded.

_____ Currently, **I am** or **I am not** (circle one) receiving additional funding assistance from the following:

- A Federal Agency
- A State Agency
- Local Group, Club, or Organization such as a Lake Association, Wildlife or Farm organization, or community club

Signed:

(Applicant/ Land Occupier)

Date: _____



Memo

To: NACD Officers, Executive Board, Board Members, Presidents and Executive Directors of State/Territory Associations, Members

From: Jeremy Peters, NACD CEO

A handwritten signature in blue ink, appearing to read 'Jeremy Peters'.

Date: February 28, 2025

Re: **NACD Update on Recent Executive Actions**

I am writing to provide an update on recent Executive Actions.

IRA and Funding Actions

On February 20, U.S. Secretary of Agriculture Brooke Rollins announced that USDA would honor existing contracts with producers and released \$20 million in Environmental Quality Incentives Program (EQIP), Conservation Stewardship Program (CSP), and Agricultural Conservation Easement Program (ACEP) funds. USDA will continue to assess federal obligations and make additional announcements.

On February 21, NACD issued a press release to commend this important first step, encourage USDA to provide more certainty for future producer contracts, and request that the agency commit to distributing financial assistance through conservation programs funded by the Inflation Reduction Act (IRA) and Partnerships for Climate Smart Commodities (PCSC).

NACD understands that many grant payments resumed the week of February 24, once USDA payment systems (FMMI) were back online. Exceptions included payments under agreements funded by IRA, Infrastructure Investments & Jobs Act (IIJA), and PCSC.

As of February 28, members have reported conflicting guidance from USDA. As of the release of this memo, NACD is not aware of USDA freezing payments, with the exception of those listed above. We also understand that payments for expenses incurred through February 25, 2025 under Regional Conservation Partnership Program (RCPP) and PCSC will be released shortly.

Grant Terminations

On February 14, USDA began issuing letters formally terminating grants and agreements, particularly those funding diversity, equity, inclusion, and accessibility initiatives. As the Secretary continues to review grants and agreements, additional termination letters may be issued for initiatives or programs that are not aligned with the administration's priorities.

On February 26, President Trump issued an [executive order](#) directing each federal agency to coordinate with the Department of Government Efficiency (DOGE) to:

1. Establish a system to record every payment issued by the agency pursuant to each of the agency's covered contracts and grants, along with justification for each payment.

Note: NACD understands that USDA is continuing to make payments under grants or agreements with COTA and non-IRA Farm Bill funding. While we anticipate that additional



National Association of Conservation Districts

*RCPP and PCSC funds will be released today, it is our understanding that payments under grants or agreements with IRA or IIJA funds are still on hold. However, USDA continues to assess and justify each grant and agreement to determine whether it aligns with the administration's priorities and provides benefit. **NACD encourages districts to reach out to their federal program administrators to share the positive impacts grants and agreements are providing for producers, local communities, and environmental health.***

2. Conduct a comprehensive review of each agency's contracting policies, procedures, and personnel, and to issue guidance on signing new contracts or modifying existing contracts to promote efficiency and alignment with the administration's policies.

Note: NACD contacted FPAC's Grants and Agreements Division to understand if there are opportunities for appeal, based on the initial round of grant terminations on February 14, 2025. USDA's general terms and conditions allow the government to terminate a grant or agreement when its priorities change. As such, there is no room for administrative appeal. The appeals process only applies if the agency makes the claim that the recipient is not fulfilling their commitments (e.g., poor performance, missed deliverables). Recipients were required to submit their final payment request along with final financial and progress reports to complete closeout.

3. Identify all termination rights agencies may have under existing leases of government-owned real property. The order does allow agencies, in coordination with DOGE, to make exclusions.

Note: NACD has raised our members' concerns regarding lease terminations and impacts on their customer service to producers, partnerships with USDA, and district operations.

Federal Layoffs:

Since February 14, it is estimated that as many as 220,000 federal employees have been terminated, most of whom were probationary staff.

- The Natural Resources Conservation Service (NRCS) issued ~1,200 termination letters to employees.
- The U.S. Forest Service (USFS) has issued termination letters to ~ 3,400 federal employees on probationary status across every level of the agency. Public safety employees at USFS are exempt.
 - It has been reported that the USFS is identifying a "small" number of terminated employees to be rehired and that managers may have an opportunity to request the return of additional staff.
- The Department of the Interior (DOI) has issued termination letters to ~ 2,300 federal employees on probationary status, including 800 from the Bureau of Land Management and 420 from the Fish and Wildlife Service.
- The Environmental Protection Agency has issued termination letters to ~ 388 federal employees.

On February 20, NACD issued a [press release](#) highlighting the severe impacts recent federal layoffs are having on producers and the delivery of locally led conservation. The release also calls for immediate action to mitigate these harmful effects. There are reports of a small number



National Association of Conservation Districts

of employees being rehired within some agencies, including USDA. To our knowledge, this has not yet included NRCS.

On February 22, Office of Personnel Management (OPM) sent an email with the subject “What did you do last week” to anyone with a “.gov” email. The recipient was asked to reply to the email with a summary of their accomplishments for the week. Many conservation district employees, contractors, and other non-federal employees received this email. NACD met with USDA leadership and confirmed that as non-federal employees, conservation district partners and their associations are not required to respond. Subsequently, the USDA Office of the Assistant Secretary for Administration communicated that any response to the email is not required and considered voluntary.

On February 26, the Office of Management and Budget (OMB) and OPM sent a [memo](#) to federal agencies providing guidance to achieve portions of a [previous executive order](#). The memo requires agency heads to develop Agency Reduction in Force (RIF) and Reorganization Plans (ARRP) to reduce full-time staff, real property footprints, and topline budgets. Agency leaders are directed to submit the first phase “focused on initial agency cuts and reductions” of the ARRP by March 13. The memo includes an exemption for “*agencies or components that provide direct services to citizens.*” NACD has not yet confirmed that NRCS employees and additional federal conservation employees and partners qualify for this exemption.

On February 27, a federal judge ordered OPM to rescind directives initiating mass firings of probationary workers across the government on the basis that OPM does not have the authority to terminate employees within other agencies. The administration argues that OPM issued guidance, not a directive, to terminate employees. It is unclear what the immediate impact of this ruling will be and how it will affect federal workers already terminated. A written order is expected later, and the judge scheduled a court hearing on March 13.

Forest Service:

On February 26, Forest Service Chief Randy Moore announced his retirement in a letter to agency staff. The letter is posted in the [Inside the Forest Service newsletter](#) and his retirement is effective March 3, 2025.

On February 27, Secretary of Agriculture Brooke Rollins appointed Tom Schultz as the new Chief of the Forest Service. Schultz has more than 25 years of land management experience and previously worked for the Idaho Forest Group, the Idaho Department of Lands, and Montana’s Department of Natural Resources and Conservation.

Environmental Protection Agency (EPA):

Section 319 Nonpoint Source Management Program funds and Clean Water State Revolving funds not funded by IRA or IJA are expected to be released soon if still frozen. EPA and IJA and IRA funding is still under review.

Department of the Interior:

Pursuant to the January 20 Executive Order titled “Unleashing American Energy,” Secretary Burgum has announced plans to prioritize the mapping of all potential energy resources (oil, gas, and critical minerals) on Federal Lands.



National Association of Conservation Districts

- **Bureau of Land Management (BLM):**
Kathleen Sgamma, head of the Denver-based Western Energy Alliance, has been nominated to be the Director of BLM. There is no date set for Sgamma's Senate hearing. For more information on BLM specific inquiries, please contact your state or regional office.
- **Fish and Wildlife Service (USFWS):**
Brian Nesvik, recently retired Director of the Wyoming Game and Fish Department, has been nominated to serve as Director of the USFWS. Nesvik's Senate hearing has not yet been scheduled. Fish and Wildlife staff remain committed to partnerships with NACD and local districts. They are working to determine ways they can assist at the local and regional level.

NACD Call for Action

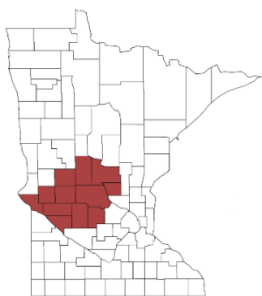
NACD issued a [survey](#) to all members to better understand the local impacts of executive actions. We have received more than 350 responses and appreciate your candid input. Thank you to those who have completed the survey, and we encourage all districts to share local impacts and updates as the situation develops. NACD staff are reviewing each submission and contacting those who requested a response. This survey is anonymous. **You can view NACD's first [survey report here](#), which includes anonymized responses from conservation districts across the country.**

On February 18, NACD issued a letter template to assist conservation districts and their associations in sharing stories and impacts of administrative actions with members of Congress. Thank you to those who have reached out to your representatives. We encourage all districts to share specific local impacts with lawmakers and send updates as the situation develops.

Summary

Executive orders continue to be introduced, and the impacts of many recent actions are still unclear. Federal agencies are still working to interpret and implement these orders and will share additional guidance as soon as possible.

NACD encourages members to contact NACD's Director of Government Affairs, Chris Young (chris-young@nacdnet.org) to share updates and concerns related to the impacts of recent executive actions. This information will inform NACD's engagement with agency and congressional leaders.



MASWCD West Central Area 2

Area Director: Tom Gregory

March 2025

Litchfield Eagles Aerie #3424

389 CSAH 34 South

Litchfield, MN 55355

MASWCD is a nonprofit organization which exists to provide leadership, educational opportunities and a common voice for Minnesota's soil and water conservation districts.

MASWCD WEST CENTRAL AREA 2

Benton SWCD

(320) 968.5300

Big Stone SWCD

(320) 839.6149

Chippewa SWCD

(320) 269.2696

Douglas SWCD

(320) 763.3191

Kandiyohi SWCD

(320) 235.3540 Ext. 3

Meeker SWCD

(320) 693.7287

Morrison SWCD

(320) 631.3551

Pope SWCD

(320) 634.5327

Stearns SWCD

(320) 251.7800 Ext. 3

Stevens SWCD

(320) 589.4886

Swift SWCD

(320) 289.6033

Todd SWCD

(320) 732.2644

AGENDA

8:30 Registration & Refreshments

9:00 Call to Order and Pledge of Allegiance: *Tom Gregory, Director*

- Welcome from Host District
- Motion to Approve the Agenda
- Secretary's Report & Roll Call: *Paul Barsness*
- Approval of Previous Meeting Minutes: *Paul Barsness*
- Approval of Treasurer's Report: *Paul Barsness*
- Directors Report: *Tom Gregory, Director*

9:15 Committee & Partner Reports

- Area 2 Education Committee: Judy Johnston, Stevens SWCD
- MASWCD: Chuck Rau, MASWCD President, Benton SWCD Supervisor
- BWSR: Darren Mayers, Board Conservationist
- BWSR Soil Health Update: Darren Mayers, Board Conservationist
- NRCS: *TBD*

10:25 New Business

- Set next meeting date & location

10:30 Break

10:45 Presentations

First District Sustainability Practices and Programs

Presented by: Patti Schaefer, Vice-President of Milk Marketing and Member Services

12:00 Adjourn & Lunch

*** Note: West Central Area Technical Service Area Committee will meet after lunch.**



This form is for elected public officials, appointees filling an unfinished term of an elected position, or members of a board or commission who started work in a DCP-eligible position for the first time with your governmental subdivision within the past 30 days.

If the position is appointed (hired), STOP.

» Complete a DCP Election by Appointed Public Official Form instead.

INSTRUCTIONS: This form must be signed by the individual within 30 days of their first day of work in a position eligible for optional PERA membership and PERA must receive the completed form within 60 days of the individual's first day of work in that position.

1. **Complete the form in blue or black ink.** Incomplete forms will result in a delay or cancellation of your request.

2. **Submit the form to PERA.** Return the form even if individuals do not select coverage.

» Use the secure document upload feature in ERIS, or

» Fax or mail the completed form to PERA.

3. **Retain a copy for your records.**

Notice: Do not withhold contributions until the official has made a written selection to participate in optional PERA membership in part B of this form. Submitted contributions are refunded if an election form was:

» not signed within 30 days of their first day of work in a DCP-eligible position with the governmental subdivision and/or,

» not received by PERA within 60 days of their first day of work in the position.

PART A—TO BE COMPLETED BY EMPLOYER

Complete part A of this form and keep a copy on file. Instruct the individual to complete part B (within 30 days of their first day of work) and inform them that you must return the signed form to PERA within their first 60 days of work.

NAME OF GOVERNMENTAL SUBDIVISION			PERA EMPLOYER NUMBER
NAME OF ELECTED PUBLIC OFFICIAL (LAST, FIRST, M.I.)	SOCIAL SECURITY NUMBER	SEX ☐ Male ☐ Female ☐ _____	POSITION TITLE
FIRST DAY OF WORK—MM/DD/YYYY	PAY CYCLE FOR THIS POSITION ☐ Weekly ☐ Semi-Monthly ☐ Bimonthly ☐ Annually ☐ Biweekly ☐ Monthly ☐ Quarterly ☐ Other _____		

Employer: Check the box that describes the basis for the official's DCP eligibility with this governmental entity.

☐ A. Elected non-governing body local public official (or appointed to fill the unfinished term of an elected position).

Example: county auditor or attorney, city or township clerk, treasurer

☐ B. Elected governing body local public official (or appointed to fill the unfinished term of an elected position)

Example: county commissioner, city council member, school board member, township supervisor, soil & water board

☐ C. Person first appointed to a board or commission of this governmental subdivision, or

☐ D. Elected county sheriff who is currently receiving retirement benefits from the PERA Police & Fire Plan and who was not previously employed by the county.

SIGNATURE OF EMPLOYER REPRESENTATIVE	POSITION	DATE	DAYTIME TELEPHONE NUMBER
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CONTINUED ON NEXT PAGE

PART B—TO BE COMPLETED BY THE INDIVIDUAL

INSTRUCTIONS: Complete part B and return the original form to your employer. For PERA participation to be valid, you must sign the election form **within 30 days** of your first day of work in this position with this governmental subdivision and PERA must receive the form **within 60 days** of your first day of work in this position.

I do not have prior service eligible for optional PERA membership with this governmental subdivision and I make the following permanent choice with respect to my option for PERA membership.

Note: Making no selection results in an automatic selection for No PERA Coverage.

Check only one.

- ☐ **Defined Contribution Plan Participation (DCP)*—Open to ALL positions listed above**
Participation begins the date this form is received by PERA or the first day DCP contributions are taken from your salary. With some exceptions, DCP membership may preclude withholding Social Security contributions from your public service earnings.

A full or partial distribution of account value is payable only upon termination of all public service unless you are age 65 or older.
- ☐ **Coordinated Plan*—Open only to non-governing body positions (Box A) with earnings exceeding \$425 in a single month**
Participation begins the date this form is received by PERA or the first day Coordinated Plan contributions are taken from your salary. Social Security taxes will be withheld from earnings in addition to the deductions taken for coverage in this retirement plan.
- ☐ **No PERA Coverage—I choose not to exercise my right to join a PERA plan at this time.**
I understand that my choice not to participate in optional PERA membership is permanent for all future and current service with this governmental unit. I understand that I must pay Social Security taxes unless I am an elected sheriff who is a retired member of the Police & Fire Plan.

***PERA membership may, depending upon income, lower or eliminate the tax deductibility of contributions to an IRA.**

INITIALS	I certify that I do not have prior service eligible for optional PERA membership with this governmental subdivision. I understand my selection is permanent for current and successive terms in office within this entity.	
SIGNATURE OF PUBLIC OFFICIAL		DATE
IF YOU HAVE SELECTED PERA COVERAGE, PLEASE PROVIDE THE FOLLOWING INFORMATION		
MAILING ADDRESS (INCLUDE CITY, STATE, AND ZIP CODE)		DATE OF BIRTH